

# 2020 Annual Report



## First Presbyterian Church *Santa Fe, New Mexico*

# Table of Contents

Agenda	3
Election of Officers: Corporate, Session, and Board of Deacons	4
Elders and Deacons Who Served in 2018	4
Membership Statistics	5
Pastor	6
Board of Deacons	7
Session	7
Music Director	8
<b>Mission Circle Annual Reports</b>	
CDC Advisory Committee	10
Mission and Social Justice & Creation Care, Our Cuba Partnership	11
Outreach Committee	17
<b>Wisdom Circle Annual Reports</b>	
Adult Education Committee	18
Youth Ministry	19
Worship and Music Committee	20
Sabbath Moments	21
Liturgical Arts Committee	21
Circle of Friends	22
Fireside Chat with the Mystics	22
Journaling as a Spiritual Practice	23
Contemplative Silence	23
Religion and Science	24
Spanish Bible Study	24
<b>Jubilee Circle Annual Reports</b>	
Back Pew Gallery	25
Communications	25
History and Archives Committee	26
Prayer Shawl Ministry	27
Prepared by Men Breakfast	28
Second Family Ministry	29
Food, Fun, and Fellowship	30
<b>Stewardship Circle Annual Reports</b>	
Tech Committee	31
Covid-19 Health Committee	32
Facilities Committee	34
Columbarium Committee	39
Personnel Committee	39
Office Operations Committee	40
Stewardship Committee	41
Capital Campaign: Great Heritage—Bold Futures & Sacred Places Capital Campaigns	42
Finance Committee	43
Investment Committee	43
Financial Commentary	45
Financial Reports	47
2021 Budget	50
Mission and Community Expenses	52
Terms of Call — Effective January 1, 2021	55
Annual Congregational Meeting — January 26, 2020	56
Called Congregational Meeting — November 11, 2020	59

# Agenda

## Annual Meeting of the Congregation and the Corporation January 31, 2021

### Congregational Meeting

Call to Order	Rev. Dr. Harry Eberts, Moderator
Determining of a Quorum	Judi Haines, Clerk of Session
Constituting Prayer	Rev. Dr. Harry Eberts
Election of Officers (Elders, Deacons & Corporate)	Dick Lindahl, Nominating Committee Chair

### Celebration of 2020 Ministries & Surviving the COVID-19 Pandemic A time of sharing our experiences and ministries during 2020

2021 Stewardship Results GHBF/NFSP Final #'s	Diane Buchanan & Rick Andrew, Co-chairs Diane Buchanan, Co- chair
Review of 2020 Financial Results	Gale Wright, Treasurer
Presentation of the 2021 Budget as approved by Session on January 13, 2021	Gale Wright, Treasurer
Terms of Call for Pastor Harry Eberts	Bill Eklund, President
Old Business	
Adjourn Congregational meeting	

### Corporation Meeting

Presentation of Officers of the Corporation	Bill Eklund, President
Adjourn Corporation Meeting	

### Ordination and Installation

Rev. Dr. Harry Eberts, Pastor

### Service of Memorial

Judi Haines, Clerk of Session

### Closing Prayer and Benediction

Rev. Dr. Harry Eberts

# Election of Officers: Corporate, Session, and Board of Deacons

The Session has elected the following to serve as Corporate Officers in 2021 and moves that the membership confirm:

President: Bill Eklund	Vice President: Margaret Lyerly
Corporate Treasurer: Gale Wright	Corporate Secretary: Judi Haines

The Session also notes that Gale Wright has been elected Treasurer for a one-year term; and Judi Haines has been elected Clerk of session for a one-year term.

The Nominating Committee members who served this year are: Dick Lindahl (Chair), Karin Lerew, Gary Murphy, Roger Said, Alice Tinkle, and Pastor Harry Eberts.

The Nominating Committee nominates the following to the **Session** to serve in 2021:

Alan Hook for the term of one year (Class of 2021)  
 Gayle Lomax for the term of two years (Class of 2022)  
 Sharon Eklund for the term of three years (Class of 2023)  
 Juanita Thorne-Connerty for the term of three years (Class of 2023)  
 Melissa Mitchell for the term of three years (Class of 2023)

The Nominating Committee nominates the following to the **Board of Deacons** to serve in 2021:

Jane Stringfellow for the term of one year (Class of 2021)  
 Mary Norris for the term of three years (Class of 2023)

**Elders** who served in 2020:

Class of 2020	Class of 2021	Class of 2022
Bill Eklund	Tom Tindall	Shellie Follmer
Alan Hook	Judi Haines	Roger Said
Janis Gonzales	Dennis Sanderson	Mary Ann Amos
Drew Hill	Gale Wright	Jordan Smith
	Richard Lindahl	

**Deacons** who served in 2020:

Class of 2020	Class of 2021	Class of 2022
Laurie Wisdom	Jim Babcock	Melindajoy Pattison
Lisa Barrera	Leslie Miller	Noel Correia
Susan Clark	Ken Miller	Heather Weir
Jenny Warden	Ria Spier	M'Lea Walsh
Andy Wulf	Debbie Kim	Karin Lerew
Sharon Eklund		Andrienne Ewing-Meyer
Sadie Hill		Blair Anderson

# Membership Statistics

**Number of Active Members at the beginning of 2020** 339

Additions during the year:

- Active Members 2
- Affiliate Members 2

Losses During the Year:

Deaths of Active Members 8  
 Deaths of Clergy  
 Deaths of Affiliates  
 Transfers 4  
 Removed from Roll 15

Active Members at the end of 2020 316

Other Memberships at end of 2020

- Affiliates 8
- Clergy 12
- Baptized 26

Necrology Report

Members of the Congregation

- Freda Elliott January 2, 2020
- Ralph Williams February 2, 2020
- James Moore April 30, 2020
- Roger Copple June 13, 2020
- Alfred Hill June 15, 2020
- Audrey Maehl June 25, 2020
- Dr. Robert Zone August 3, 2020
- Dr. Harris W. Barber August 15, 2020

Former Members of the Congregation and Friends

- Charles A. Schenck December 18, 2018
- Mark Christopher Fallis June 10, 2020
- Britt Finney September 19, 2020

## Pastor

What a year. Who would have expected, as we entered January, that we would experience such an extraordinary year, like none we have ever seen before, that challenged and stretched us. Yet we still stayed together, supported our ministry and mission, learned new skills, adapted to closing down the church building, and discovered new ways that God is calling us into a bold and new world.

Yes, everything was going as we had planned, until it wasn't. On Thursday, March 12, it became apparent that we could no longer safely stay open, so we shut down the church and our many ministries. A much-anticipated All-Church Retreat to be held that weekend was cancelled along with Sunday worship, and almost everything else with a few exceptions: our Child Development Center admirably managed to reopen its doors to a reduced number of children. Our property was continually cleaned, sanitized, and maintained. Our landscaping was beautified. Staff continued their work.

We were left being the church. We learned Zoom. We resumed meetings of all kinds. We became proficient at producing Worship videos for Sunday mornings and Wednesday Celtic Evensong. We started a Sunday Gathering at 10:00 am preceded by an Acts II/Adult Education class at 9:00 am. A mid-week book study began. Parish Associate Mary Kuhns provided pastoral care along with the Deacons. Staff members Andrew and Jen Black celebrated a new baby, and we celebrated with them.

An amazing class on Racism and White Privilege began on June 19 (Juneteenth) and continued each Friday at 12:30 pm through the rest of the year, with more to come in 2021 with action circles under the new name of "Dismantling Racism."

Our choirs could still be heard, blending together on video by the wonders of technology. Music filled the sanctuary and lobby either in rehearsals or recording worship as organists and pianists played and singers sang.

Our weekly eNews became a daily lifeline to keep members and friends informed of our many events. A new series on understanding the Bible, Gateway to God's Word written by my father, has come daily to our eNews and website. We have over 400 on our email list and estimate that we are reaching about the same number of people for worship as we did in person, with the added joy of welcoming people from across the country who join us. I began a new blog called "For These Times" where I commented on the insights and challenges of living through a pandemic. In the fall I changed the name to "Letter to the Saints in Santa Fe and other far-off places" with a deeper focus on church and society. In all I have written about 140 posts.

Christmas happened, of course, but not the way we've known it. Still, organ music poured out of the sanctuary doors on Christmas Eve to cheer those who passed by. New Year's Eve offered the first annual "Watch Night" service.

I extend my deep thanks and appreciation to the congregation for its faithfulness in trying times. We learned a lot about ourselves, the different ways we can be church, and the joy of following Christ still.

Harry W Eberts

## Board of Deacons

Deacons during 2020: Blair Anderson, Jim Babcock, Lisa Barrera, Susan Clark, Noel Correia, Sharon Eklund, Adrienne Ewing-Meyer, Sadie Hill, Debbie Kim, Karin Lerew, Ken Miller, Leslie Miller, Melindajoy Pattison, Ria Spier, M'Lea Walsh, Heather Weir, Laurie Wisdom, and Andy Wulf.

The Deacons have been meeting monthly since April via Zoom, with Melindajoy Pattison as chair most of last year. Because visits are pretty much out of the question, the church Directory was divided by the number of Deacons and names given to call, or write, as often as possible. Deacons reported a variety of responses to their efforts, mostly quite positive. There have been no Communion visits because of Covid.

As of December, Sharon and Keith Kirby are on our Zoom meetings helping to get the Neighborhood groups going again. Of course, this will be by phone for the present, but hopefully by the time we're out and about, Neighborhoods will be acquainted and meetings/classes/dinners/desserts will be easier to organize. The mission of these Neighborhood groups is to link FPC members with one another in order to create authentic community. Of the nine Neighborhoods identified, all but two now have coordinators! Hopefully, you'll be hearing from yours in the near future.

There have been only a handful of memorial service receptions to plan, but that may change as time goes on.

We are so thankful for the many ways of caring for our congregation by the Deacons.

Report submitted by  
Mary Kuhns, Parish Associate

## Session

On March 15, 2020, the Session met and made the difficult decision to pause in-person worship services. Session also confirmed the CDC Advisory Board's recommendation to close the school, the final decision up to Anne Liley, Director.

We began meeting by Zoom and continued to meet virtually through the end of the year. In May, the Session approved an ad hoc committee, FPC COVID-19 Health Committee to advise Session and the Child Development Center on health and safety protocols, possible reopening for in-person services, whether to keep the building closed for all but essential tasks and much else. The Health Task Force reported to Session at each of its meetings, and Session evaluated whether to open the church for in-person services.

During the summer Session approved two fundraisers to benefit missions:

- The Coronavirus Disaster Relief Fund was created to provide financial aid to members of the congregation or the community arising out of the Covid-19 Pandemic. Bonnie Tsosie generously

donated 14 paintings to FPC, asking that all proceeds go to disaster relief for our congregation and the community at large arising out of the Covid-19 Pandemic. Funds have been dispersed to the Synod of the Southwest for the Native American Relief Project.

- In support of the Matthew 25 initiative the church had T-shirts made and printed with “What you do for these brothers and sisters of mine, you do for me” from Matthew 25:40. Net proceeds from the sale of the t-shirts will go to support Pete’s Place and St. Elizabeth’s Shelter.

In September the Session authorized a survey of the membership primarily to determine what the feeling was about resuming in-person services. Of the 120 responses – fully 75% said no to in-person services until there was a vaccine.

Other milestones in the congregational life that Session considered and approved:

- Approved applying for the PPP Loan—part of the CARES Act
- Approved paying all staff, including our teachers, through the end of the year
- Approved extending the time for obligations to the GHBF/NFSP campaigns to be met until May 31, 2021
- Approved opening CDC when the Governor called for pre-schools to reopen at limited capacity, as an essential business and as approved by CYFD

Judi Haines, Clerk of Session

## Music Director

An ordinary year suddenly turned into a time of change, experimentation and reflection about what church is all about.

Last March during the first shut-down, a schedule emerged of Zoom meetings and online services, including TGIF. This new routine would need to sustain us for the next couple months, before we could return back to the “old” normal. Little could it be imagined that this pattern would be the “normal” for the remaining nine months of the year and into 2021.

**Worship Online** has been an exciting new experience. I never imagined that Raymond would agree to volunteer the videography required to pull off this venture. I am grateful to him for making this venture seem so easy.

Although so different from our usual three live services schedule, online worship has allowed FPC Santa Fe to reach worshipers from all over the world on a regular basis. Our process begins with Harry’s scripture choices, and then preachers, liturgists, and musicians are videoed, either at home or at church, and the service is edited together. We offer a Sunday Service and a Wednesday Celtic Evensong communion service.

Thanks to Harry for his calm leadership, Travis Bregier for his lovely singing, David Beatty for providing bulletins for services, Tom Kingston and his team of liturgists, the liturgical arts committee for providing visual enhancement for the sanctuary and, of course, Pippin for his naps and kisses. Sabbath



Moments by Jeannie Bowman have provided inspiring experiences of spiritual reflection every week. Thank you to everyone who has contributed so faithfully to worship!

The **Chancel Choir** began to learn Haydn's Lord Nelson Mass in the hope of performing it when we get back to services and concerts. Individual voice lessons were scheduled on Zoom, and a great group learned the music and studied voice with myself and Travis Bregier, Assistant Choir Director. In September, the choir began singing anthems. Each singer contributes an audio recording of their singing of the anthem. The recordings are edited together with the free program "Audacity." The group of about fifteen singers have been very loyal to the task. Three other singers have contributed as their schedules allowed, including Joy Ice's niece Elisabeth who is presently in West Virginia. Thank you to all our singers who have shared their voices through phones, iPads and computers!

The **Chancel Bell Choir** scaled down to 10 members and music for 3 octaves. When gatherings were limited to 5, the group divided in half with two different rehearsal times and continued to play 3 octave music. As things continued to get worse, a small quartet continued with music arranged by David Beatty for 4 players. Thank you to our Bell Ringers who have been so faithful to their task!

**TGIF** has provided weekly performances of 10 minutes in length. Our contributors have been David Solem (Assistant Organist), Travis Bregier (Assistant Choir Director) and David Beatty (Associate Musician), and others from Santa Fe, Albuquerque, Las Cruces, Tucson, and Massachusetts playing harpsichord, flute, voice, violin, piano, and organ in interesting weekly offerings of music for the community. Some of our contributors have played live in the sanctuary before, while some are brand new to the series. Not having to travel to Santa Fe has widened our performer pool. Thank you to all our wonderful performers who have shared their talents!

Most of our **music instruments** have received special care during this time. The handbells were sent back to the manufacturers in Pennsylvania for a major check-up. Since the bell choir has not been able to rehearse regularly, maintenance was easy to schedule. The 9' Steinway piano, donated to the church by the Chamber Music Festival, was sent off to be rebuilt, made possible by a generous donation for that very purpose. The piano has just returned from Brighton, CO, and is lovely.

As soon as the pandemic settles down, C. B. Fisk will come for their regular maintenance on our organ.

Thank you to everyone! You have been so patient during this difficult time and here's hoping maybe Christmas 2021 —

*"We will meet when the danger is over" — John L. Bell*

Faithfully,  
Linda Raney



# Mission Circle

## Child Development Center Advisory Committee

Director: Anne Liley

CDC Advisory Council: Gayle Lomax, Chair

Elizabeth Hook, Liz VanDenzen, Patti Poitras, Caitlin Brodsky, and Jenny Vellinga

The CDC began 2020 at full enrollment of 86 children and a waiting list of over 125 children. In March, the CDC had their scheduled spring break between March 16 and 20. It was during this time that we became more aware of the COVID-19 Pandemic and our operations were forced to close effective March 23.

The CDC staff immediately shuffled to a distance learning delivery service that included weekly lesson plans for parents to complete at home, weekly zoom classes, and take-home activity bags for families to pick up from the basement of the church.

The CDC maintained distance learning activities through May and reopened for in-person services on June 1. Although we were able to return to in-person operations in June, we were only allowed to operate at 50% capacity. Due to lower enrollment, we sought out additional grant opportunities to support operations and staff salaries during this period.

### **Grants received in 2020**

The CDC wrote a grant application for an additional state-funded PreK classroom. We were awarded the grant monies of \$560,000 over a 4-year period to serve 16 children ages 3-5. This is our second PreK classroom. We receive an annual amount of \$266,000 from the State of New Mexico to operate these two classrooms.

The CDC received grants from the following programs:

- \$5,000 from the All Together New Mexico Fund
- \$5,000 from the Santa Fe COVID-19 Relief Fund
- \$14,000 from the NM Early Childhood Education and Care Department
- \$5,000 from the Brindle Foundation
- Funds from the Cares Act Paycheck Protection Act
- \$20,000 from the City of Santa Fe

### **Effect of the COVID-19 Pandemic on the CDC**

The CDC was greatly affected in 2020 by the Covid-19 Pandemic, but we are proud that we have maintained our strong enrollment and provided a safe and nurturing environment for children to learn

in. Due to vigilant efforts by Director Liley and her staff to follow the State mandated safety protocols, we did not have any confirmed cases of COVID-19 in the preschool. In addition, we supported our long-term dedicated staff during a very challenging time. All staff maintained their scheduled hours and pay during 2020.

The leadership of Director Anne Liley cannot be overstated. During this difficult year she focused on the safety of the students and the staff. She was instrumental in procuring for the CDC a licensed space and the hiring of an elementary school teacher to serve school-aged children with their distance learning. This program assists 7 students whose mothers are teachers at the preschool and it will continue until the public schools reopen.

We are so grateful for the support of the church staff, volunteers, Health Committee members, and congregant membership for supporting the preschool this year. We look forward to moving into 2021 with a continued commitment to safety and education and will make it our goal to meet the needs of families in Santa Fe.

Submitted by  
Gayle Lomax

## **Mission and Social Justice Committee & Creation Care**

I begin by thanking the members of my committee who have loyally attended each monthly meeting and worked diligently to accomplish all that has been done this past year.

Those members are: Judy Crawford (Chair), Carolyn Stupin, Jane Hanna (who continues by zoom after moving to CA), Liz Hinds, Bruce Black, M'Lea Walsh, Mary Ann Lundy, Jim Babcock, Jean Berghoff, and Rev. Harry Eberts.

Below are some of the highlights of 2020 with Mission and Social Justice.

Creation Care is part of MSJ. This year we discussed how the environmental ethics classes, which Rev. Andrew Black had been leading each Tuesday at noon, helped educate us in understanding how social justice issues and environmental issues are interconnected. We hope that there will continue to be activities to build more awareness of environmental issues as the year progresses. MSJ through Creation Care also has helped to fund the rooftop garden which Julia Hudson and others have so beautifully planted and maintained in past years. Unfortunately, because of the pandemic the garden was not planted this year as the church was not open. Mary Ann has paid the membership fee for our church for the EarthCare division of the national church.

In February, Judy and Richard Crawford hosted mission co-worker Leisa Wagstaff, from South Sudan, for several days. She spoke at both services and during Adult Education. She also spoke at the Presbytery and at White Rock Presbyterian.

Bill Eklund asked that MSJ take on more responsibility for overseeing the partnership our church has with our Cuba partner, Sagua La Grande Church. Bill told the history of how the church and the Santa Fe Presbytery are involved. The committee agreed to be more active.

By April, we were no longer able to meet face to face so we began zoom meetings. We want to thank C.C. Wright for the time and technical assistance he has provided us throughout the year. We would not have been able to meet and do the work we have done without his help with zoom each meeting. Because of the pandemic, we focused on funding many more local organizations which were involved in feeding families and sheltering those who were homeless. We collected items for Placitas Presbyterian church to take to immigrant shelters in Juarez.

In June, Judy spoke to Session about the national church's initiative encouraging all churches to become Matthew 25 churches. This involves three components — to build congregational vitality, to dismantle structural racism, and to eradicate systemic poverty. The Session voted to become a Matthew 25 church. The anti-racism class began Juneteenth (June 19) and continues into 2021.

In July we added a new group to our funding list. The Native American Relief Project sponsored by the Synod of the Southwest was funded as Native American tribes are particularly hit hard by the pandemic with job loss, sickness, and lack of food. The funds will go to Acoma Pueblo, Laguna Pueblo, the Navajo Nation, and other tribal groups within the Synod's area.

In September, we said a sad good-bye to Jane Hanna who moved to CA to be closer to her family. Her wisdom, her loyalty to mission causes, and her understanding of the importance of working toward systemic solutions for social justice issues will be missed.

In October, the Stewardship committee asked us to designate three agencies to film a short video which was used during our zoom Sunday services. Adelante, Friendship Bridge, and Solace produced excellent short videos thanking First Presbyterian for their donations. Mary Ann will be filling out the application for the Lutheran Advocacy Ministry so that we can be considered an advocating church.

In November, a guest speaker, Rev. John Nelsen, pastor of University Presbyterian in El Paso, spoke to us about the possibility of creating a border ministry position on the El Paso/Juarez border similar to the position that Rev. Mark Adams is holding in Agua Prieta/Douglas, AZ border. Rev. Nelsen encouraged us, as a church, to become partners in this endeavor. We will discuss this again in 2021.

There have been several requests to "advertise" more about what the committee does, how the donations from the congregation are used, and about the agencies that are funded. Jim Elliott, who schedules Prepared by Men Breakfast speakers, has proposed that he schedule some of the people who are involved with our beneficiary agencies to speak during the Breakfast zoom time.

Two areas of interest that were expressed in the Adult Education class on eradicating poverty were of concern to our committee as the pandemic continues: providing hot spots for students and parents without internet access on the Southside of Santa Fe, and finding ways to help with housing.

In December, MSJ was given an additional \$10,000 from an anonymous donor to be used for helping with housing and feeding people. This generous gift was in addition to what many in the congregation

have given throughout the year specifically for MSJ funding. We were privileged to be able to spend most of this donation but held some of it for the coming year.

Although coffee and olive oil sales have been down because of the church closure, Carolyn Stupin continues to order replacement products. Thanks for staying with this, Carolyn!

A special thanks to Jean Berghoff who has served as treasurer for our committee, working closely with Maria Romero and Gale Wright to keep our finances in order.

M'Lea Walsh has continued to supply information on Special Offerings to David Beatty who adds this to the e-news that is sent to the congregation throughout each week. She has also given David information about mission co-workers throughout the world. Thank you, M'Lea.

Each member has "adopted" one of the beneficiaries First Presbyterian has funded through MSJ, and will become the contact person for that organization. Because First Presbyterian has funded so many organizations this past year, dividing up the beneficiaries will allow us as a committee to become more knowledgeable about each organization's work.

The organizations that MSJ funded this year have been listed in categories below this report. As mentioned previously our main focus this year was on local groups which are feeding and housing people. We are grateful for the generosity of our congregation that made it possible to reach out to our Santa Fe community, the national church, and international groups. We feel that in a small, but significant, way we were able to help during this time of pandemic.

Submitted by  
Judy Crawford, Chair

## **2020 Mission and Social Justice Grants**

### Homelessness, Hunger, Affordable Housing:

Casa Milagro Feeding Santa Fe  
Las Placitas Presbyterian Church Monte del Sol  
Charter School Reunity Resources  
St. Elizabeth's Shelter  
Santa Fe Habitat for Humanity The Food Depot  
The Interfaith Community Shelter The Life Link  
The Salvation Army  
Youth Shelters and Family Services YouthWorks

### Immigration And Border Issues:

No More Deaths  
Santa Fe Dreamers Project Santa Fe  
Mutual Aid Seguimos Adelante Siguiendo  
los Pasos de Jesus Somos Un Pueblo Unido

Gun Violence:

New Mexicans to Prevent Gun Violence

Climate and The Environment:

Climate Advocates Voces Unidas (CAVU)

Education:

Communities in Schools Ghost Ranch

Drug and Alcohol Abuse, Prevention, and Education:

Recovery Santa Fe

Health Care:

Gerard's House

Domestic Violence and Family Issues:

Esperanza Shelter

Solace Crises Treatment Center

The Sky Center/NM Suicide Intervention Project

Native American Issues:

Native American Relief Project (Synod of the Southwest)

Menaul School (American Indian Scholarship Fund)

International Mission:

Action Against Hunger Friendship

Bridge Friends of Tenwek Inc.

Frontera de Cristo People for

Guatemala

PCUSA (Leisa Wagstaff, South Sudan) PCUSA/Presbyterian Disaster

Assistance Presbyterian Peace Fellowship

Village Health Partnership Vision in

Action Waterlines

Advocacy:

Lutheran Advocacy Ministry/NM Santa Branch

NAACP

## **Our Cuba Partnership**

Almost 20 years ago, U.S. Presbyterians began visiting Cuba, seeking to re-establish with Cuban Presbyterian churches a connection that had been lost since the Cuban revolution in 1959. The Cuban churches had existed since the early years of the 20th century. But with the revolution, the cold war, and U.S. restrictions on tourism, trade, and even mail with Cuba, U.S. contact with the Cuban churches was lost for almost two generations.

But by 2006, First Presbyterian Church of Santa Fe was funding and directing the conversion of a dilapidated Spanish villa in Sagua La Grande into a Presbyterian church, under the energetic leadership and generosity of Dr. Joe Armbruster. The dwindling and aging congregation in Cuba had been meeting in homes and rented quarters for years.

FPC pilgrims began going to Sagua La Grande. They have carried clothing, educational and music materials, money, and even food, which is always in short supply in Cuba. As pilgrims, we sleep in the church, in separate multi-purpose rooms for men and women. The pastor locks us in at night, walks home, and reopens it in the morning. It is a remarkable experience, with no TV, cell phone, or internet service. The open interior courtyard is tropically pleasant all night long. The neighbors are sociable and always eager to chat with Americans on the front steps in the evenings. The streets are mostly dark at night, due to electric power shortages, but they feel safe because everyone knows everyone else. A local church member arrives to fix us breakfast in the morning—sometimes just biscuits. These trips continued intermittently up to 2020, when no U.S. Presbyterians travelled to Cuban churches due to the pandemic.

Beyond the regular church services, Sunday school, weddings, and memorial services, the Sagua La Grande church is today a valued community resource. It caters especially to local children and the elderly during the workweek.

The poverty and the crumbling infrastructure throughout the country are disconcerting, but the people are remarkably proud and resilient. Medical care is quite good, though supplies and medications are scarce. All children and youth go to school, wearing uniforms. Most everyone is literate. The parishioners say they like to sing from their old hymnals, dating from the 1950s.



Sagua La Grande actors from a recent 2020 musical performance.

The current pastor is Rev. Yailen Regueiro. She and her husband, Rev. Dargel Leyva, are recent graduates of the beautiful seminary in the city of Matanzas. He is the pastor at the Calabazar de Sagua Presbyterian Church, about 20 miles from Sagua La Grande.

Also, there appears to be a temporary pastoral vacancy at the Presbyterian church in Encrucijada, about 15 miles away. Both Yailen and Dargel are now ministering to that church also. They commute by motor scooter, as they do not own a car.

We do not know when trips to Sagua La Grande might resume. The pandemic was slow to reach the city due to a government lockdown last summer on travel between cities, but it is now spreading there.



Christmas 2020 Greetings from Sagua La Grande elders to their friends at First Presbyterian Church of Santa Fe.





They sent us photos of recent roof repairs and other work, just to assure us that our donations are put to good use at the Sagua La Grande Church.

Your generous 2020 donations to our Cuba Fund enabled our church to send \$6,000 to the Sagua La Grande Church this past fall. They send their sincerest gratitude for this generous gift. It comes as all of Cuba has descended into even more dire economic conditions, a result of the suspension of all tourism and much trade with the outside world due to the pandemic.

Bill Eklund, for the Mission and Social Justice Committee

## **Outreach Committee**

Members: Betty Jones, Chair  
Julia Hudson, Alice Tinkle and Mary Norris

During 2020, the Outreach Committee has continued to reach out to prospective new members – through the usual means of telephone and email. Due to the Pandemic that list has been quite small.

In 2020 the outreach committee received 2 new members.

Starting with January of 2021, the Outreach Committee will be hosting a virtual New Member Class, which will be followed by a special Session Meeting to receive any new members. These meetings will be the second Sunday of the month at 11 a.m. The link will be posted in the eNews.

Respectfully submitted,  
Betty Jones, Chair



# Wisdom Circle

## Adult Education Committee

The Adult Education Committee members for 2020 were Mary Ann Amos, Jeannie Bowman Allen Gulledge, Dick Lindahl, Gale Wright, C.C. Wright, and Patricia Varga; we were assisted by Pastor Harry Eberts. We continued with the ACTS II series during this year, to become “new apostles”, seeking to follow Christ and guided by the Holy Spirit.

Last winter, we met in-person at the Church, beginning with a series on Gratitude led by Patricia Varga, using guided meditation, music, and creative writing. We also had a series on Sabbath, led by Pastor Harry and Jeannie Bowman. Sabbath can bring renewal and healing, especially in these anxious days. With the beginning of the pandemic, we had to cancel the Lenten retreat. Jeannie Bowman led a series during March on spiritual practices to nurture the soul. In May, through Zoom, Jeannie also led a series on Living Prayer, covering prayers of remembrance, discernment, and praying ultimate questions.

From June-December, Gale Wright facilitated a series every Friday on Racism, and was assisted by Mary Ann Amos, Dennis Sanderson, Mary Norris, and Judy Crawford. Weekly presentations were on race: the difference between us; the house we live in; racism in the judicial system, education, and housing. This series also discussed suppression of voter rights, white privilege, environmental justice, and many other topics, including where do we as a church go from here.

Allen Gulledge led two book studies, each lasting for several weeks. Both were on books by Franciscan Priest Richard Rohr: “Eager to Love: The Alternative Way of Francis of Assisi” and “Dancing While Standing Still”. These were interactive sessions, exploring each book in-depth.

In August, Jeannie Bowman led a Listening Class, exploring listening within, listening with God, listening with the heart, and listening for right action. Jeannie also began every Thursday a Sabbath Moments on-line video, which is a series of short spiritual exercises.

In the fall, we began with a series on “God Talk”, exploring the hard questions in the Christian faith, facilitated by Mary Ann Amos. We looked at the various confessions, and Rev. Clay Cook was a guest presenter. During October, we had a series on what it means to be a Presbyterian. Pastor Harry and Rev. Christine Vogel discussed the history of the Presbyterian Church. Rev. Andrew Black discussed our theology and structure of the Church, and the Book of Order. Pastor Harry explored the Book of Confessions. This was followed by a series in November on Matthew 25 — we are a Matthew 25 congregation. We discussed church vitality, where will God be calling us in a post-Covid era.

We also had presentations on poverty and racism, which are all part of the Matthew 25 initiative of the PCUSA national church. We ended the year with an Advent series on Prayer, facilitated by Jeannie Bowman. Rev. Jim Brown discussed in detail the Lord's Prayer, its words and phrases, and why it is universally used by Christians. Jeannie Bowman and Julie Shelton Snyder presented on Lectio Divina (Latin for "sacred reading"), and they also presented on Visio Divina ("sacred viewing"). Throughout the year 2020, we always tried to educate and inform ourselves, through spiritual formation, and then ACT as new apostles in our Church, Santa Fe, and the world.

Dick Lindahl

## Youth Ministry

The Youth Connection began the year with enthusiasm and great plans for how to grow in 2020. Attendance on Sunday mornings was consistent and the group increased with the addition of two new members.

The Girl's Group of three met every Wednesday after school and had great fun on a shopping trip to Albuquerque, adding one new member. There were a couple of restaurant gatherings, and much excitement about planning for the summer activities, including a week at Ghost Ranch and a Mission Trip. As it turned out, a March get together, which included the boys, was the last Girl's Group of the year.

Drew Hill was nominated to be a member of the Associate Pastor Search Committee and made significant contributions, even as committee meetings resorted to Zoom. There was a clear sense of dedication to the work of calling an Associate Pastor, especially knowing that person would have some significant responsibility for helping guide and grow the Youth Connection.

During the year there were a couple of occasions when Covid numbers were down, and it felt safe to get together, masked and distanced. The first was a back yard gathering to say goodbye to Sadie and Milan as they planned to head off to college. As it turned out Sadie went, and Milan completed his first semester remotely from home and is now hoping to head to Seattle in March.

And of course there was Zoom! Luke Rembold, Youth Ministry Coordinator for the Presbytery of Santa Fe, did an amazing job of organizing special events, inviting youth groups to get together on Zoom. Youth Leaders met once a month to plan parties, such as a Halloween costume contest and a Christmas Trivia party. This was also a time to brainstorm new ideas and to support one another in these challenging times.

Finally, the Youth Connection once again sponsored the Angel Giving Tree for the Youth Shelter and Family Services. This year was quite different as the youth were unable to decorate the Angel Tree, collect gifts from members of the congregation, or shop and wrap. But even so the youth's financial contribution, along with the very generous support of the congregation, made a huge difference in the lives of many homeless teens, including two single moms and their little ones.

2021 will continue to be a challenge. But the Girl's Group wants to begin to meet again via Face Time, there will be Presbytery wide Zoom events, and a few birthday parties. And perhaps we will discover new ways to "be together" until we are.

Sharon Kirby

## **Worship and Music Committee**

Members: Jeannie Bowman (retired in September), Malissa Haslam, Chris Haynes, Karin Lerew, Janis Gonzales (Session Liaison), Alice Tinkle, Penney Poole (resigned and moved to Texas in April), Paul Vogel (retired in January), Tom Kingston (Chair). Staff: Linda Rainey, Director of Music; Harry Eberts, Pastor.

During this unusual and reinvented pandemic year, the committee met but once in person in February. It met but once more, virtually via Zoom, in September to approve the refurbishing and maintenance of the handbells, which were shipped to the Schulmerich Company in Pennsylvania and have since returned.

The reinvented services for Sunday mornings and Wednesday evenings began in March under the coordination of Pastor Harry Eberts. The Church owes a tremendous debt of gratitude to Linda Rainey for developing alternative means of providing a substantial musical program for the services and for the continuation—uninterrupted—of the weekly TGIF series. Linda was able to retain for the reinvented services a professional and exceptionally capable videographer, her husband Raymond Rainey. We are most grateful to Travis Bregier, Assistant Choir Director, for stepping forward to serve as a cantor for virtual services, as well as for assisting in developing a virtual choir. David Beatty, Associate Musician as well as Office Manager, provided numerous arrangements, especially for the chimes choir that performed while the handbells were being refurbished. The regular members of the chimes choir are Linda Rainey, Barbara Hutchison, David Beatty, and Travis Bregier.

Thanks go to the members of the FPCSF choir who ventured into new territory by recording at home the respective anthems sent them by Linda and submitting the recordings to Linda for editing. FPCSF also has a roster of nearly three dozen individuals who traditionally volunteer to read Scripture and lead prayers for the Sunday 11:00 am and Wednesday Celtic services. They, too, volunteered and recorded their parts of the service, either at home in accord with instructions Raymond Rainey had provided, or safely and in accord with protocols before Raymond's camera at the church.

The cessation of in-person services in March occurred after the delivery orders for Palm Sunday palm branches had been placed. Once received, we placed the branches round the exterior of the church building with invitations for anyone to pick up branches to commemorate Holy Week. We were also able to provide the Chaplain of the Santa Fe Fire Department a supply of branches for him to distribute to firefighters.

While Easter lilies and Christmas poinsettias were foregone because of the absence of in-person services, we thank Jeannie Bowman for arranging personally an array of the plants for the Christmas

Eve virtual service. Also regularly providing flowers for the communion table has been our FPCSF Facilities Administrator, Marie Gonzales, who has brought in arrangements for the videography of services—many thanks to Marie!

While the pandemic has forced us to reinvent the ways and means of worship, we believe that we have been able to provide significant and meaningful services to hold us together as a worshipful congregation. Our challenge for 2021 will be to learn from our inventions, make the transition in due time back to in-person services, and as a committee to expand our membership and renew our commitment to behold, be still, and become.

Respectfully submitted,  
Thomas S. Kingston, Chair

## **Sabbath Moments**

Out of the Acts II programming, the *Sabbath Moments* was formed as another way for our congregation to worship in contemplative practice during the time when we cannot meet in person. Each Thursday, a video is produced to allow members to experience short spiritual exercises for the week. These exercises, led by spiritual director Jeannie Bowman, usually last about 5-7 minutes, during which time the listener is invited to participate in meditation and prayer, to hear scripture and/or readings from spiritual writers, and to deepen his/her relationship with God. Participants are encouraged to continue the practice throughout the week. The *Sabbath Moments* attendance results in 30-40 viewers each week. Gratitude is expressed for Raymond Raney who edits this weekly worship time to make it available for the e-News.

Jeannie Bowman

## **Liturgical Arts Committee**

Members of the Liturgical Arts Committee are: Karin Lerew, Chair  
Malissa Haslam, Barb Hutchison, Judi Haines, and Mary Norris

During 2020 and the COVID-19 restrictions, the Liturgical Arts Committee was restricted in conducting meetings after March.

During that time, we met in January and February, planning for the rest of 2020.

On March 7, we moved the Liturgical Arts room from the 3rd floor into the basement. At that time, we also reorganized the storage room (adjacent to the Liturgical Arts room), identifying items that belonged to other committees and placing them on designated shelves. This cleared out the room as well as made it much easier to find what anyone may be looking for.

In November, time was spent sorting through resources we had available to us in the Liturgical Arts room. Our goal was to identify what we wanted to keep, what we wanted to donate to other churches, and what we needed to toss. While we still need more time organizing our supplies, we will wait until the COVID-19 restrictions are eased.

Throughout the year, Judi Haines and Barb Hutchison have been diligent in hanging appropriate banners, according to the Liturgical calendar.

Respectfully submitted,  
Karin Lerew, Chair

## Circle of Friends

Circle of Friends (COF) is an open, inviting gathering of women, new or old to the church and community, who seek spiritual growth and a deeper connection with other women. Pre-pandemic we were meeting in each other's homes every 2nd Saturday of the month 10:00am—noon-ish.

Since the church suspended in-person gatherings, we have been meeting via Zoom. Presently we have 23 on our mailing list, with gatherings of up to 14 in 2020. At the start of the year, we continued our reading of Joan Chittister's *The Breath of the Soul: Reflections on Prayer*, and beginning in October we have been reading Anne Lamott's *Almost Everything: Notes on Hope*.

Gatherings are meaningful, lively, contemplative, informative, and confidential. For more information, or to be put on our mailing list, please contact Jenny Harland at [harlandjn@gmail.com](mailto:harlandjn@gmail.com).

Jenny Harland

## Fireside Chat with the Mystics

Fireside Chat with the Mystics meets regularly on Tuesday evenings, 5:00-6:00. At the beginning of the year, the Lenten All Church Retreat was well under way, with the Mystics participants taking a large role in the small-group contemplative activities, while Linda Loving prepared the play *Julian of Norwich*, and the Santa Fe Women's Ensemble rehearsed a work featuring Dame Julian's words.

Upon the decision of the church to cancel in-house services and activities on March 12 due to rising cases of Covid-19 in New Mexico, it was deemed appropriate for the cancellation of the retreat, and emails to 104 participants went out to inform them of the postponement, with the hopes that we would be able to reschedule sometime in the fall. That retreat remains on hold.

After completing the study of Julian of Norwich, the group continued meeting via Zoom, taking a 2-month break in the summer. In September, we began a study of Teresa of Avila that continues through 2021. Attendance is varied, with an average of 7-9 in attendance each week.

We are grateful to C.C. Wright for his facilitating the Zoom meetings, and to Jan Charter, Elise Packard, and Jeannie Bowman for faithfully teaching the classes.

Jeannie Bowman

## Journaling as a Spiritual Practice

The Spiritual Journaling class meets on the last Friday of the month. Due to the pandemic restrictions for gathering as a group, from March through April, the group continued to do the journaling work through email lessons and contact. Beginning in May, the six of us met on the back patio of Jeannie Bowman's home, distancing six feet apart and wearing masks. That was a possibility until in November, when the weather was too cold to meet outside. We returned to email lessons and phone conversations. The group continues to work on their journaling skills, using the book *Writing to Awaken* by Mark Matousek as a guide for exercises to awaken ourselves to God's working in our lives. When we are able to meet in person without restrictions, we will begin posting notices in the eNews to encourage others to join us. Jeannie Bowman, Spiritual Director, facilitates the group.

Jeannie Bowman

## Contemplative Silence

Contemplative Silence, a joint effort by FPCSF and Westminster Presbyterian, is a centering prayer group that meets each Tuesday morning, 10:30-11:20. Until the closing of both churches due to the Covid-19 rising numbers of cases in New Mexico, the group met at Westminster Presbyterian under the co-leadership of Marian Goad of WPC and Jeannie Bowman of FPCSF.

Since March 17, the group has been extended to almost 50 participants who receive a weekly email just prior to the scheduled Tuesday morning time to "gather" in whatever way is convenient and preferable to each person individually. Readings, music, and the invitation to join in contemplative prayer from separate homes are distributed just after the co-leaders meet by phone for prayer and thought for those joining in the following hour.

From these weekly times of contemplative silence, participants have expressed interest in meeting together occasionally by Zoom. Two 2-hour morning retreats have resulted with the hope that there will be other Saturday morning retreats in the future.

Jeannie Bowman

## Religion and Science

The Religion and Science discussion group has met for several years in the Rendon Room on the first and third Sundays of each month. The open and welcoming group includes 15-17 participants each time, with people of the Santa Fe community who hold a variety of opinions and commitments in science and/or religion — often self-affirming and seemingly conflicting opinions in the same participant! The discussion mostly begins with a book study; discussion leaders are identified from book to book, sometimes from chapter to chapter. The group decides what will be the next book to read and discuss, and who will be drafted to start the discussion.

In 2019, the group missed the regular attendance of Marv VanDilla who died at age 100, and who attended and participated in group discussions until shortly before his death. And in early 2020, the group missed the Rev. Richard Avery, who like Marv, continued to attend and participate nearly until his death well into his 90s.

With the COVID-19 virus quarantine interrupting 2020 in mid-March, this discussion group moved to teleconference meetings, exploring a few options early on and settling on the Zoom provider. The Zoom discussions continued throughout the year and into 2021. We continue to work on taking turns in the conversation while staying fairly close to the topics of the reading assignments. This group meeting is consistently advertised in the FPC newsletters and welcomes new participants, first and third Mondays, 7:00 to 8:30 PM.

I'm glad to be a regular part of the group!  
Bill Humphreys

## Spanish Bible Study

The Spanish Bible Study class is for all levels of Spanish learners. We use the Presbyterian Women's annual study book, translated into Spanish. This is an excellent resource that provides thought-provoking ideas and questions. This year's study has been on the Ten Commandments. Through the many years that we have met we have acquired a feeling of family within our group, but we always welcome new members.

When the lockdown began in March 2020, we quit meeting, thinking that Covid-19 would disappear with the heat of the summer. By August, we were missing each other and our Spanish gatherings, so we jumped into a Zoom experience. Due to the work schedule of our leader, Margarita Lopez, we are now meeting on Zoom every other Saturday at 9:00am. At first it was a little strange to speak Spanish into our devices, but we quickly got the hang of it.

If you have any questions about this group, you may contact Judy Crawford at 505-660-2629, or Alice Tinkle at 505-986-1741. To receive the invitation for Zoom, contact Bill Eklund at 925-588-5477.

Alice Tinkle





# Jubilee Circle

## Back Pew Gallery

The Back Pew Gallery started its 2020 season with a show, *Land of Enchantment*, which ran from January 10 to February 14. From February 16 to March 20 we featured the photography of Charlie Stringfellow. His beautiful photographs covered the wall of the Gallery and were enjoyed by all. As Covid-19 arrived the gallery was closed.

We are looking forward to shows in 2021 and 2022.

Barb Hutchison

## Communications Committee

During 2020 the members of the Communications Committee of First Presbyterian Church of Santa Fe were Keith Kirby (chair) and Gale Wright. Harry Eberts was an ex-officio member of the committee. David Beatty produced the daily eNews, and C.C. Wright led the church's efforts to maintain ongoing business and committee work via Zoom conferencing. Also, a special thanks to Raymond Raney for his weekly filming of Sunday services, Celtic EvenSong and Sabbath Moments, and to Jordon Smith who assisted with website upgrades.

### Purpose

The committee's mission is to facilitate communications within the church and externally to the wider community about the church's activities and spirit. Its responsibilities include

- > Disseminating information about church policies, activities and events on a regular basis to the congregation through print and e-mail pieces, on the Web site and in other venues.
- > Overseeing the design, content and maintenance of the church's Web site.
- > Assisting in the review of major communications sent by other committees and the staff, as needed and requested.

### Projects

With Covid-19 restrictions in place, the committee focused its attention on improving and maintaining the branding initiated with the church's website and to help ensure congregational access to worship services.

- **Branding/Website**

A new website for First Presbyterian Church, launched on October 21, 2016, continues to be improved on a timely basis. In addition to graphics and navigation refurbishments, other enhancements include the addition of sermon, EvenSong, and Sabbath Moments videos, Acts II program updates and YouTube postings, regular event postings, and the addition of a morning chat room prior to Sunday service.

The Sermon and other videos significantly boosted the congregation's ability to access important worship from home, and they have been well received and complimented.

Improvements coordinated by Gale to the website's navigation streamlined the site and made for a better user experience.

- **Communications to the Congregation**

During 2020 and early 2021, four editions of the *La Epístola* newsletter were published. Three of the four issues were special editions that had an inspirational focus: "What Brightened Your Day?" is a collection of uplifting stories; "Comfort from Our Home to Yours," favorite recipes; and a soon to be published collection of meditations. Many in the congregation contributed articles and, for that, the committee is most appreciative.

The committee also provided assistance to the History Committee with the publication of their booklet, "Influenza, World War I, First Presbyterian Church of Santa Fe: 1918."

Weekly e-mail communications, through FPCSF eNews, became a daily e-news in March in order to keep the congregation informed and involved, and for Pastor Harry to deliver daily messages of hope, resilience, courage, love, and blessing to name a few.

- **Capital Campaign**

Members of the committee continued to assist with conclusion of the Great Heritage, Bold Future; the "2019 and Beyond" National Fund for Sacred Places campaigns; and the 2020 Stewardship campaign.

- **Strategic Communications Plan**

During 2020, the communication of church events and activities to the public primarily occurred through a weekly "Faith" ad in the Santa Fe New Mexican newspaper.

Keith Kirby

## History and Archives Committee

The History Committee is in charge of the archives of our church. "The purpose of the First Presbyterian Church History Committee is to organize and archive the official records of the church as well as anything of historical significance; and to educate the congregation about the church's history."

We would have liked to complete some of our projects this year, but the pandemic made that impossible. We have a monthly meeting of our committee to check what we have accomplished. We had to do that on Zoom starting in June, and not much was accomplished because we had no access to our room on the third floor. Some work was done on the computer, but none of our hands-on work could be done. That is 9 months with no access.

We set goals every year, and 2020 was not a good year to finish anything. There were no displays in the Lobby, no work on Memorial gifts to the church, no printing of the booklets about our church, and so on. It didn't matter much because no one was at church. Esther Milnes did put together material about the pandemic in 1918 and how our church handled it. Keith Kirby printed pictures and the article.

We look forward to meeting together when we are able. All of us miss the comradery of our church family. I also thank the members of the committee for their service and time.

Members of the History Committee are: Jean Ball, Betty Kersting, Leslie Miller, Esther Milnes, Helen Sutton, Ethel Trimmer, Judi Haines, Clerk, and Carolyn Minton (chair).

Carolyn Minton, Chair

## **Prayer Shawl Ministry**

The Prayer Shawl Ministry started year 2020 by gathering as usual in the Rendon Room at the church for meditative knitting/crocheting, sharing, and the blessing of shawls.

However, in the first part of March when the COVID-19 spread so rapidly throughout our state, we could not meet in person. On March 15 the governor of New Mexico, Michelle Lujan Grisham ordered a shut-down of gatherings and meetings with a mask mandate. The church building was closed. We missed our last gathering in March and all of April.

In May the church communication committee made arrangements for the Prayer Shawl group to gather on Zoom on our regular meeting days of 1<sup>st</sup> and 3<sup>rd</sup> Tuesday. We all began to learn Zoom in order to meet and share together. It has been a good experience to see one another without masks. We have shared, blessed shawls, prayed for those going through difficult times as we knitted and crocheted together.

Since the church building has not been available to us for storage of the shawls or the yarn, we have continued our exchange of yarns and giving of shawls by meeting in mall parking lots, recreations center parking lots, driving by one another's homes to leave yarn and shawls at the door.

We presently have 12 people who regularly attend the gatherings. There are also others in the congregation who participate by making shawls. The ministry consists of not only making the shawls, but also blessing the shawls, preparing the gift package containing the shawls, and delivering them.

It was February 2008 when we gave our very first shawl, and we have given 590 shawls since that time. In 2020 we shared 32 shawls which were given to members of the congregation, family, and friends who were experiencing difficult times as well as celebrations in their lives. This ministry has been financially supported by individual donations as well as individuals in the Prayer Shawl group.

Participants of the Prayer Shawl ministry are Mary Ann Amos, Lynne Bixler, Jeannie Bowman, Sharon Eklund, Leslie Hancock, Karin Lerew, Betty Kersting, Margaret Lyerly, Carolyn Minton, Juanita Thorne-Connerty, Alice Tinkle, and Gale Wright. Additionally, Malissa Haslam, Jean Ball, and Sue Hallquist have contributed shawls.

Respectfully submitted,  
Betty Kersting

## Prepared by Men Breakfast

The Presented by Men Breakfast program for 2020 had exciting in-person programs in the spring, and the format for the fall was Zoom that maintained good connections with the help of C. C. Wright and brought us heartfelt concerns.

The first two programs of the year were a good time for fellowship (remember what that was?) and mouth-watering food prepared by our skilled chefs with the food and beverages that included a fruit juice, a choice of regular or decaf coffee, and an assortment of teas, in addition to a main course such as French Toast or pancakes with one or more types of sausage. Now that we are in Zoom mode, you are able to make your breakfast of choice; lucky you.

Themes covered in the forum included Artistic Creation, Personal Augmentation, Environment Preservation, Mental Health Assistance, NM Culture, and Prison Ministries. In the future we hope to again participate in Pet Parade where in the past we helped feed those gathered on Grant Avenue and Marcy Street outside the church.

This year the kitchen help was under the auspices of John Whitcomb and John Vanderhagen who have led in planning and buying the provisions with the help of Gayle Lomax, Ed Barker, Alan Hook, and others.

We encourage members to submit ideas for future programs or to consider using the Zoom format for programs that had been cancelled in the Spring and to try the Zoom link in the church eNews now on the second and fourth Saturdays of the month at 8:00 AM.

### 2020 Programs:

January 11: Barak Wolff - *Good end of life opportunities*

February 8: Dawn Wink - *Explore language and landscape through wildness beauty and imagination*

March 14: Cancelled due to church retreat.

April 11 & May 9: Cancelled due to Covid-19

June-August: Summer Recess, followed by a resumption via Zoom

September 12: Desiree Barnard - Casa Milagro, *Vision for a Green Future at Casa Milagro*  
October 10: David Smith - CAVU, *Unearthed 2020: From Boom to Bust in NM*  
November 14: Anne Hillerman - *The Research & Construction of a Novel: "Tales from a Tale Teller"*.  
December 12: Daniel Rowan - Project Echo, *The Potential and Power of Educating Prison Populations*

Jim Elliott

## Second Family Ministry

The Second Family Ministry is carried out by small groups of members and friends of the church forming circles of care around some members of our congregation (Care Partners) who aren't able to be quite as independent as they used to be. These Care Partners do not have the support of family living in Santa Fe. The leader of each Care Circle coordinates activities with the Care Partners.

We started the year with a great celebration for the 90<sup>th</sup> Birthday of a Care Partner. We were carrying on our usual visitation with the Care Partners, sharing meals together, providing rides to the church, having gatherings of the Care Circle with their Care Partner. But our normal way of caring was brought to a new creative level with the Covid-19 pandemic and, in March, the shut-down of gatherings, required social distancing, wearing of masks, and self-quarantine measures. We needed to rethink how to continue our ministry with the paramount concern of safety for our Care Partners.

The leadership team met by Zoom to discuss what procedures we should follow. Masks, social distancing, length and location of a possible visit, and other ways of communication were discussed. Each Care Partner has different needs and different situations. For one Care Partner, warm weather visits were to be continued wearing masks and sitting outside on a balcony in the active warm breeze with limited participants at a time. For others phone communication increased and stopping by with special meals but not staying for a visit. Zoom gatherings held by some Care Circles with their Care Partner became a joy because everyone could introduce their pets.

This year the Care Circles shopped, delivered special meals, gave surprise gifts for Christmas and special remembrances at Thanksgiving, plus Easter Lilies and Christmas Poinsettias. A drive by Birthday Parade with 15 cars decked out with signs and honking horns was held. Virtual Birthday parties were held by Zoom. There were showers of cards for Birthdays and Holidays. Phone visits increased. During Advent and Christmas several of the Circles had weekly Zoom Advent gatherings lighting the Advent Candle, sharing scripture and prayers together.

Beyond these activities the friendship and companionship are gifts that cannot be measured. We have accompanied our Care Partners through sickness, through death of a partner, and other major issues. The care and commitment of the participants in the Second Family Ministry is outstanding.

As 2020 year ends there are four circles in ministry caring for 4 Care Partners. There are 30 members and friends of the church participating in the ministry.

The coordinating team members for the Second Family ministry are Betty Kersting, Mary Black, and Sharon Kirby. Leaders of the Care Circles are Rosie and Tom Mott, Jeannie and Darryl Bowman, Nancy Peterson, and Rebecca Heindel. There are 30 of our members and friends involved in this ministry.

Betty Kersting

## **Food, Fun, and Fellowship**

The Fun, Food, and Fellowship Committee (FFF) consists of Karin Lerew and Judi Haines along with occasional help from other members of the congregation.

The only activities the FFF handled during 2020 and the accompanying COVID-19 restrictions were providing the Celtic evening meals every Wednesday evening, January through mid-March.

The rest of the year, the committee remained inactive.

Respectfully submitted,  
Karin Lerew, Co-chair



# Stewardship Circle

## Technology Committee

**Members:** C. C. Wright (chair), Harry Eberts, Jim Toevs, (with assistance from contractor Ryan Miller)

**Purpose:**

- To manage the technology resources of the First Presbyterian Church to enable the staff and key volunteers to accomplish their tasks in an efficient and effective manner
- To provide technological advice to other committees when requested

The first accomplishment of this group was to upgrade, secure, and standardize the various components of the church's computer network. The old network switches were replaced with 4 new 24-port managed switches. We replaced the old consumer-grade SonicWall security appliance with a new business grade one that included 3 years of updates. A rackmount kit was also purchased for it. All network switches and the SonicWall appliance were installed in mounting cages that were attached to the wall. These cages can be locked. We moved 4 APC 1500 VA UPS devices from various desktop computers and co-located them with the 4 mounting cages and switches. As these UPS systems support hot swapping of batteries, this allows the replacement of dead batteries without shutting down the network. It also means that we only need to stock one type of battery for these systems.

The second accomplishment was to standardize on one brand and model of UPS device for all desktop computers. This means that we only need to stock one brand of battery for these 13 UPS devices. As the batteries in the old UPS systems die, they will be replaced with these new make and model of UPS device rather than replace the battery. In most cases, the cost of the new UPS device is no more than the cost of a battery for the old UPS device.

The third accomplishment was purchase of 3 Dell desktop computers to replace those existing desktop computers that have reached their end of life. We needed to use one of these desktop computers to replace the desktop computer for the Clerk's PC that died.

The fourth accomplishment was setting up the new videorecorder to livestream services held in the Sanctuary. After getting everything set up and tested, we were able to successfully livestream the Robert Zone Memorial Service on August 17, 2020.

The fifth accomplishment was to purchase Zoom Pro licenses to host the various meetings and gatherings remotely. This allowed the church to continue to function during the various lockdowns due to the COVID-19 pandemic.

The sixth accomplishment was to participate in a Zoom webinar in Denver from the sanctuary with a string quartet playing from the chancel. This was being done for a Service of Gratitude for John Simmons on August 7, 2020. After overcoming a few glitches during rehearsal, the service went well.

The seventh accomplishment was the purchase of 2 boom microphones for enhancing the quality of sound in the chancel when recording music there when livestreaming.

C. C. Wright

## Covid-19 Health Committee

### *Introduction*

The COVID-19 Health Committee is an *ad hoc* advisory committee established by Session action in the spring of 2020 in response to the COVID-19 crisis. It arose out of concern that our relatively unique situation of having preschool children in the same building in which many elderly persons congregate, work, and socialize; this poses a relatively high-consequence risk *vis a vis* the risks present in most other pre-school situations.

With the least vulnerable and most asymptomatic people (small children) mixed with the most vulnerable people (elderly), the fact that this situation is not always addressed by government authorities in developing policy guidance, the Session concluded that we need to rely on our own best resources to judge whether government guidelines and restrictions, which have evolved over time and from place to place, are adequate to meet our needs, and we should not hesitate to go beyond such guidelines and restrictions if we deem it necessary to prevent an outbreak in our church.

Has the COVID crisis impacted the Committee? Indeed, the crisis is the Committee's *raison d'être*.

Members of the Committee include Bill Eklund (Facilities Committee Co-Chair), Erin English (Professional Engineer and CDC parent), Gayle Lomax (President of the CDC Advisory Board), Harry Eberts (FPC minister), Margaret Lyerly (R.N. and pharmaceutical research professional), Mary Ann Amos (Ph.D. in virology and immunology), Owen Van Essen (Facilities Committee Co-Chair), Stewart Anderson (M.D.), Janis Gonzales (M.D., M.P.H., Medical and Title V Director for NM-DOH Family Health Bureau), Rita Dodge (M.D.), Anne Liley (CDC Director), Jim Toevs (physics Ph.D., Chair).

### *Administrative Areas of Concern and Consideration*

- Sunday morning services – continue with only virtual services
- Childhood Development Center – open in compliance with guidance from the state
- Preparation and recording of virtual services
- Choir and Bell-Choir rehearsals
- Christmas Eve and other special services
- Use of church for other functions
- Response to coronavirus incidents in church



### *Threat Mitigation for COVID-19*

- Filtration efficiency of different masks
- Optimization of heating, ventilation, and air conditioning (HVAC) systems to provide improved ventilation and removal of coronavirus particles
- Analysis of air flow in CDC classrooms to enhance removal of coronavirus particles with use of air purifiers and fans for circulation
- Analysis of air flow and mitigation approaches for sanctuary (in progress)

### *Recommendations to Session and Related Actions*

June-July: Anne Liley reported on CDC operation at 50% capacity as allowed by the state; everything is working well. The Task Force considered and made recommendations of requirements for small groups using the church, including wearing masks, social distancing, use of bathrooms, screening questions for group participants, no Communion or group singing in Celtic service, high-touch surfaces to be wiped down and sanitized upon conclusion of each meeting. Small group use was to begin August 1.

August-September: The meetings included updates on the coronavirus pandemic and on the CDC operation and initial discussion of modification of HVAC operations. The meetings produced no new recommendations.

October: The meeting opened with reminders about masks and social distancing, followed by updates on NM COVID-19 restrictions and impact on 1<sup>st</sup> Presbyterian – CDC, Bell choir (the 10-member bell choir was rehearsing in the sanctuary and recording for the virtual services), stewardship, and initial thoughts toward Christmas Eve. The importance of airborne transmission via aerosols containing COVID clouds from coughing, sneezing, and exhalation were discussed along with the national CDC report on these factors. Mitigation approaches we could use were described briefly, including filtration, improved air circulation and dilution, with focus first on our CDC because it is in operation.

November 17: the upsurge in coronavirus cases and the resulting new guidelines as well as Harry Eberts and Jenny Harland's positive COVID tests dominated the discussion. The quarantine period for other staff was over and they had all tested negative (Linda, Raymond, David, Travis, and Marie). However, the Task Force recommended unanimously that all activities within the church building should be suspended until the end of November, with personnel in the church only to perform essential tasks, such as banking, payroll, mail, cleaning, and critical maintenance tasks. In addition, the task force recommended that there be no live Christmas Eve service. Finally, we recommended that the CDC be closed through November 30 and perhaps longer; in fact, the CDC did not reopen until January 5, as agreed in early December. Session accepted these recommendations and a memo to the church family to this effect was included in the church eNews.

Toevs provided a paper which analyzed COVID flow in the pre-school room of the CDC using the National Institute of Standards and Technology (NIST) FaTIMA model. Discussion was deferred until the following meeting. Two WINIX air purifiers were purchased for the CDC room based on the analysis.

December: After discussion, the Task Force recommended acceptance of Linda Raney's proposal to use a chime or bell quartet recording in the sanctuary, with arrangements by David Beatty for the

quartet. These recordings required the four members plus a videographer to capture the performances for virtual services, in keeping with the state guidance for gatherings of no more than five. All wore masks and social distancing was maintained. In addition, we would return to recording virtual services in the sanctuary so long as there was no singing or playing of wind instruments. Because the CDC was closed, the two WINIX air purifiers were moved to the chancel to help reduce any COVID concentration in that area during recording sessions.

With approval of the Facilities Committee, four additional WINIX air purifiers were acquired for the other three areas in the CDC that have no ventilation with outside air provided by the HVAC system. These were installed on New Year's Eve, and oscillating fans have since been installed to disperse any COVID clouds, increasing the effectiveness of the air purifiers.

### *What Might the Future Bring?*

We anticipate that 2021 will be a race between COVID and the success of the Biden Administration in getting vaccines into the arms of Americans. The pandemic is spreading faster than it ever has and the spread is exacerbated by the new COVID variants. At the same time, the new administration promises to bring much greater forces to bear on vaccine distribution. Even if this effort is successful, we will all continue to wear masks and maintain social distancing for months to come, even those who are fortunate enough to be vaccinated soon. One major reason is the fear that although those who are vaccinated are not likely to develop the lung and vascular disease associated with the coronavirus, they may still carry the virus in their nasal passages which could enable them to infect others. The data are not yet in hand to resolve this issue.

With regard to First Presbyterian, returning to regular services will depend on a number of factors. The analysis just beginning for mitigation of virus spread in the Sanctuary will address options that might be employed. The room is far larger than the rooms in the CDC and, unlike children and teachers in motion which helps to mix the air and distribute possible viral clouds, the congregation stays seated for an hour or more and the HVAC system, even when running at top speed, does not move air quickly. We should have completed that analysis in a few more weeks. Nevertheless, it is unlikely that we would be comfortable returning to regular services before late summer, although other activities in the church may be able to increase beyond the current severe limitations.

Jim Toevs

## **Facilities Committee**

For most of the year the Church had much less activity than it typically would have with regular services and meetings. The Facilities Committee, NFSP/GHBF Project Manager Tom Tindall, and our staff however were very active in the completion of our major projects along with a few deferred maintenance projects and the day-to-day enhanced cleaning of the CDC and other areas of our facility.

The Facilities staff is headed by our very capable Facility Administrator, Marie Gonzales, and our part-time custodian, Tim Berry. The restructuring of this department a year ago and the addition of a number of volunteers has resulted in a significant expense savings for the Church in this area.

### **Major Projects:**

2020 saw the completion of certain major projects consisting of various repairs, replacements and refurbishments, most of which were recommended in the 2018 Condition Assessment Report prepared by AOS Architects of Santa Fe.

### **Funding for the projects came primarily from three sources:**

1. Funds were raised in the course of the Great Heritage Bold Future (GHBF) 10-year capital campaign. That campaign raised approximately 60% of its \$2 million target, which was originally allocated 50% to major building needs, 25% to acquisition of long-term parking, and 25% to long-term social programs (Adelante and CDC Scholarships). The shortfall was nearly covered by donations to the Sacred Places campaign and by a grant from Sacred Places (discussed below).
2. Funds raised in the course of the \$500,000 Sacred Places campaign, which ran mostly concurrently with the GHBF campaign. That campaign was intended to meet the requirement of a 2/1 match as a condition of receiving a historic preservation grant of up to \$250,000 from the National Fund for Sacred Places, a nonprofit organization dedicated to preserving historically significant places of worship in the U.S., and which is funded by the Lilly Foundation, created by the Eli Lilly pharmaceutical company.
3. A \$230,000 grant from Sacred Places as a result of the Sacred Places campaign.

### **Major Projects Accomplished:**

1. refurbishment of the exterior wood and plaster of the historical Sanctuary, constructed in 1939 and designed by Santa Fe architect John Gaw Meem;
2. replacement of all lamps and lighting controls in the Sanctuary, which were increasingly unreliable, energy inefficient, and obsolete (the controls were already surplus equipment when they were donated to FPC by the Santa Fe Opera in 2005); with all-LED lamps and new controls located more conveniently adjacent to the western door to the Sanctuary;
3. replacement of the hot and cold-water control valves in most of the approximately 35 Fan Coil Units (FCUs) located throughout the building in the ceilings, basement and elsewhere;
4. the installation of a "BACnet-compliant" HVAC digital control system ("iVu." from Carrier Inc.), which enables wireless programming, control and monitoring of the HVAC system from a laptop computer anywhere internet access is available;
5. the installation of a new fire alarm central control unit (this unit failed within months for unknown reasons, but was replaced at no cost under warranty by the manufacturer);
6. inspection and repair of rainwater collection cisterns beneath the Grant Avenue patio;
7. installation of carbon dioxide sensors in three of the largest classrooms in the Child Development Center, for the purpose of enabling automatic introduction of outside air into the classrooms in order to maintain acceptable levels of carbon dioxide in the classrooms (an increasingly standard feature in modern conference rooms, etc.); and
8. replacement of the speakers in the Sanctuary with upgraded main speakers at the north end of the nave, and new small speakers in the balcony; along with the movement of all speaker

controls out of the basement and into the FPC office (funded separately, outside of NFSP/GHBF Funds)

Costs of the foregoing projects, with the exception of item 8, are set forth in the Appendix to this Report.

**Major Projects Identified But Not Completed:**

- Refurbishment of the exterior wood and plaster of Annex, as recommended in the Condition Assessment Report, was deferred due to cost and to higher priorities being assigned to the projects listed above.

**Other Major Projects Looming:**

- Roofing - The existing TPO roofing on the entire building is at the end of its 15 year warranty period. Its condition is still good, but the warranty expiration suggests it will need to be replaced within a few years.
- Sanctuary ceiling - leakage of pumice sand: Most members do not realize that 7 inches of pumice sand was laid above the latillas in the Sanctuary ceiling in 2006, as an acoustic feature to increase reflection of sound from the new organ. Small amounts of sand have been leaking through the latillas for years, but it has been increasing in recent months. This is only a potential problem at this time. We are presently installing access panels in the roof to enable inspection of the sand and its underlayment, and also to install rodent traps to remove mice and/or rats that are apparently active in the ceiling area. We are also taking measures to upgrade our overall rodent control elsewhere in the building.
- The cooling tower in our mechanical room, which provides a first stage of cooling for our two-stage air conditioning system, is now nearing the end of its estimated useful life of 15 years. It is basically a big swamp cooler. It has some small leaks and is showing other early signs of failure.

**New Exterior Church Sign and New Basement Workshop Area:**

Two years ago our main exterior sign, located next to the Grant Avenue patio, was destroyed in an auto accident. A new sign is being constructed as a gift to the church by renowned local woodworker Jay Fann, who has created marvelous carvings for other churches in northern New Mexico and Colorado. It should be installed shortly. All materials costs are covered by a donor.

A new enclosed workshop has been constructed in the basement garage, next to the elevator lobby. It will contain hand tools and woodworking tools and a large work table, which will be available for arts and crafts projects for the church. It has been installed as a donation to the church.

**Landscaping and Irrigation:**

Our exterior landscaping, irrigation and lighting were all heavily damaged during the refurbishment of the Sanctuary wood and plaster in 2019-20, with the use of scaffolding, lifts, tree trimming crews and other work crews on the ground. The east side has now been refurbished with upgraded landscaping vegetation, new flood lights, and repairs to the irrigation system, under the leadership of Suzanne Davis and Richard Crawford.

In 2021 we hope to complete the same on the west side, to also include one or more Zuni bowls to capture rainwater and reduce splashing below the major canales on the west wall of the Sanctuary.

### **Snow Plowing:**

Due to the mild winter and the closure of the church to group activities, we have discontinued our commercial snow plowing service. The Church has purchased an electric snowblower and has assembled a small group of volunteers who will be on-call to respond to snow plowing needs on the sidewalks.

### **Rodent Control:**

A mild winter and diminished human occupation of the building seems to have resulted in an increase in our rodent population, and we are especially concerned about rodents in the ceiling space over the Sanctuary (noted above). Also, our CDC is required to have a rodent control contractor by the NM CYFD (Children Youth and Family Department). Consequently we have retained a new pest control contractor and have launched an enhanced rodent control effort. Exterior points of entry are being identified and sealed, along with more vigilant use of rodent traps and other measures.

### **Parking:**

**Short-term:** We continue to rent parking spaces for CDC teaching staff in the Convention Center on a monthly basis. We also rent 6 spaces for staff and volunteers in the small lot at the corner of Griffin and Staab Streets. We have terminated our rental of spaces in the alley off of Staab street, at least until regular group activities resume. Our rental agreement with the County, for parking on the upper deck of the new parking structure, was also terminated indefinitely in April due to the closure of the Church to group activities.

**Long-term:** Our GHBF capital campaign had as one goal the raising of funds to acquire long-term parking privileges near the Church, out of concern for being one of the only churches in town with almost no parking for its congregation. With the surge of construction in the neighborhood, no such opportunities at reasonable cost have been identified. Consequently, we are consolidating the remaining allocations of the GHBF campaign that were for building needs (50%) and parking needs (25%), into a single Special Purpose Fund for major building needs. This Fund will be available in the coming years for acquiring long-term parking privileges if local availability improves and funds remain available, but will otherwise be used for funding major and capital building needs.

### **Facility Air Quality:**

Several initiatives are being pursued for improving the air quality in the building, primarily as a covid-19 prevention measure and particularly in the CDC areas on the second floor.

Due a generous member donation, portable air filters and circulation fans have been installed in some of the classrooms, specifically those that do not have HVAC sources of outside air. They include high efficiency filter elements capable of removing human aerosols known to be potential carriers of the covid-19 virus.

We are also pursuing the reprogramming our *iVu* HVAC control software to enable scheduled introduction of outside air, to periodically purge the air in those classrooms that have ducting for introducing outside air (at present this capability is dedicated only to regulation of carbon dioxide levels).

We are also pursuing the automated control of an outside air duct that serves the McFarland Chapel, also for the purpose of scheduled purging and dilution of the air in the chapel and other parts of the first floor.

These initiatives are those that are much more cost effective than the only other alternative, which would be very expensive modification of the building HVAC ducting.

**Facility Maintenance:**

We utilize several service contractors to regularly inspect and maintain our specialized facility equipment, including our HVAC systems, water heaters, elevator, garage door, internet and security systems, water treatment technicians, fire alarm/suppression/reporting systems, and others. Marie Gonzales and Tim Berry monitor these contractors and ensure their compliance with our Covid-prevention requirements relating to advance notice before entry, daily registration, taking temperatures, face masks, and restricted use of particular areas of the building.

Respectfully submitted,  
 Bill Eklund & Owen Van Essen, Co-Chairs

**2019-2020 National Fund for Sacred Places and Great Heritage / Bold Future Fund Projects and Costs**  
 Final - March 25, 2020

	<b>National Fund for Sacred Places Sanctuary</b>	<b>Great Heritage / Bold Future Fund Annex</b>	<b>Project Totals</b>
<b>Repairs - Project Elements</b>			
Sanctuary Exterior Repairs and Accessibility	\$267,675.70		\$267,675.70
Mechanical (HVAC) Repairs and Digital Control System	\$186,419.28	\$189,324.75	\$375,744.03
Sanctuary Lighting System Replacement	\$110,532.99		\$110,532.99
Sanctuary Entrance Repair - Cistern Investigate/Repair	\$34,817.40		\$34,817.40
Fire Alarm System Repair and Replacement	\$29,726.62		\$29,726.62
<b>Architect Design and Specifications for bidding</b>			
Construction Documents, Bidding, Construction Administration	\$70,811.43	\$13,108.98	\$83,920.41
<b>TOTAL</b>	<b>\$699,983.42</b>	<b>\$202,433.73</b>	<b>\$902,417.15</b>

## Columbarium Committee

With the Church being closed most of the past year, our Columbarium in McFarland Chapel has been little used and there have been no new purchases or inurnments.

Yet it remains open to new subscriptions for Members and Friends of the Church who would like to designate our Columbarium as the final resting place for their cremation remains ("cremains").

For anyone not familiar with the process, cremains are placed in an urn, which is in turn sealed in a niche vault in the Columbarium wall. An accompanying inurnment memorial service may be arranged through the Church office.

Making plans for one's remains, and informing family and friends of those plans, provides certainty, simplicity, and comfort to those who are left behind with responsibilities after one's passing.

It also provides a protected spiritual place for family and friends to visit privately, in memory and prayer, long after the passing of their loved ones. The Chapel may be reserved in advance for this purpose and is usually open to drop-in visitors on request.

A niche is reserved by signing a reservation agreement and paying a fee for the right of inurnment. Details are set forth in a Columbarium brochure available in the Church lobby. A Certificate memorializing the reservation is issued to the purchaser, for distribution to family or friends and for safekeeping with one's personal papers intended for heirs or others.

More information is available in a Columbarium brochure available in the Church lobby, or by contacting the Church office at 505.982.8544 or by email to [office@fpcsantafe.org](mailto:office@fpcsantafe.org).

Barbara Strange and Bill Eklund

## Personnel Committee

**Members:** Barry Lyerly, Tom Tindall, Anne Liley, Rev. Harry Eberts (Ex Officio), and Sharon Eklund, Chair

Due to the Covid-19 closure of First Presbyterian Church (FPC) facilities, the Personnel Committee (PC) met officially and remotely on three occasions throughout the year. On a few other occasions, the PC Chair was asked to weigh in on various personnel considerations that arose due to the drastic Covid-related changes in church operations.

Informally in March 2020, the Chair and one committee member met with the Chair of Finance Committee, the Treasurer, Rev. Eberts, and the CDC Director to consider the financial ramifications of FPC closure on staff employment and to discuss what options were available. With a federal Paycheck Protection Program loan and other financial accommodations, we have been able to retain FPC staff.

When Santa Fe Public Schools opened in a virtual format, FPC staff with elementary-age children were in a quandary as to how they would be able to work while assuring a safe and effective learning environment for their own children at home. As a result of several physical and procedural modifications, FPC became one of the first employers in Santa Fe to provide a Covid-safe learning environment on site for the children of employees.

At a normal PC meeting in August, the members voted to recommend to Session that there be no changes to the benefits offerings to eligible staff for 2021. This recommendation was reached based on the fact that the Board of Pensions did not raise medical premiums for 2021. Session approved the recommendation. The PC met briefly in October to review staff salaries and revisions to the HR Manual. In December the PC met to develop a recommendation for the Terms of Call for Rev. Eberts for 2021.

Respectfully submitted,  
Sharon Eklund, Committee Chair

## Office Operations Committee

Committee Chair: Judi Haines  
Members: Patti Poitras, Delicia Nakazano, and David Beatty

The purpose of the Office Operations Committee is to supplement the daily administrative operations of the church and the facility.

David and Delicia are responsible for the church calendar, booking groups in and out, reserving space for meetings, publishing bulletins, eNews and other USPS mailings, such as Stewardship.

Due to the Covid-19 Pandemic, we went remote and virtual. All meetings and events scheduled to take place at the church, were cancelled or rescheduled. We began publishing eNews 6 days a week; Delicia works primarily from home keeping up with Membership activities and the telephones among the myriad daily tasks. David works remotely much of the time, but checks the mail three days a week, makes deposits, and performs other essential tasks.

Delicia managed the Matthew 25 T-shirt initiative, and designed and mailed Christmas Cards to the entire congregation. Photo on the Christmas card was provided by Pat Luiken.

Respectfully submitted,  
Judi Haines, Chair



# Stewardship Committee

**Live Generously**, the stewardship theme for 2020, proved the notion that our congregation indeed follows the teachings of Jesus that we share our gifts, care for others and the creation.

The world was turned upside down when, early in the year, it was determined that Covid-19 is a deadly, highly contagious illness and was quickly spreading around the world. The Session rightly decided that we would have no further in-person activities at the church until further notice. As the virus has continued to rage, we have all become good at worshipping, studying, praying, visiting with each other via Zoom. Through this exceedingly challenging time, members and friends continued to honor financial pledges made for 2020. As of the publishing of the Annual Report in January 2020, FPC had received 118 pledges for \$406,184 on a goal of \$460,000. When 2020 ended FPC had collected more than \$466,000 in pledges.

**Faithful, Hopeful, Loving** is the theme adopted by the Stewardship Committee for the 2021 stewardship season. We were guided and inspired by scripture from 1 Corinthians 13, in which Paul reminds us that faith, hope and love are lasting, and we have been in need of that message this year in particular.

The committee was limited in what activities and events we were able to plan because of the fact that we could not be together at the church. This fall, to kick off our annual pledge season, in lieu of an in-person Service to Others event, the committee planned a drive-by supply collection for the Santa Fe Indigenous Center on November 1. We delivered 2 car loads of diapers, school supplies, toys, hygiene products for children and adults, and books to the SFIC.

The Stewardship Committee originally planned to deliver pledge packets to every member living in and around Santa Fe. We recruited 20 volunteer drivers to do the delivery on November 7 and planned to include a fresh loaf of bread to each household to be used for communion during our virtual worship service the following day. Unfortunately, as the day approached it became clear that even with careful planning for safety, this was not the year to undertake anything that required contact between people, even from a distance. The delivery event was regretfully cancelled, and on November 5 the pledge packets were mailed.

In the weeks following the mailing of the pledge packets, messages, and reminders as well as Devotional materials were shared through the eNews and worship services. Two members made short testimonial videos which were included in worship, and the Mission and Social Justice Committee arranged for videos from 4 organizations that receive funding from FPC's.

The Stewardship and Finance Committees worked together to set our 2021 pledge goal at \$485,000. As of January 29, 2021, our pledge total is \$485,016, representing 124 pledges. That is 100% of goal.

Pledge results for 2021 as compared to 2020 are as follows:

2020	131 pledge units for \$461,432
2021	124 pledge units for \$485,016

The Stewardship Committee is grateful for the work of the members of the Finance Committee; office staff, David Beatty and Delicia Nakazono; Clerk of Session, Judi Haines; FPC Treasurer, Gale Wright; and Bookkeeper, Maria Romero. The committee also offers deep appreciation to the members of the congregation for their support of and commitment to the **Faithful, Hopeful, Loving** pledge drive.

Respectfully submitted,

Diane Buchanan & Rick Andrew, co-chairs

MaryAnn Amos, Keith Kirby, Roger Said, Margaret Lyerly, Barry Lyerly, Bill Eklund

Harry Eberts, ex-officio

## **Capital Campaigns: Great Heritage – Bold Future National Fund for Sacred Places**

The GHBF Campaign that was launched in May of 2017 to coincide with our 150<sup>th</sup> Anniversary was officially closed in May of 2020. The Campaigns were a success with commitments totaling \$1.9million or 95% of our goal.

Due to the Covid-19 Pandemic and at the recommendation of the GHBF, Stewardship and Finance Committees Session approved extending the campaign for another year, not for fundraising but to allow donors additional time to meet their commitments.

As of December 31, 2020 pledges and cash donations equaled \$1.75million. Approximately \$147,000 in pledges remain outstanding.

The NFSP Project was completed in the spring with repairs to the Sanctuary building, including re-stuccoing the exterior of the sanctuary, repairing and refinishing doors and windows, upgrading the Mechanical and HVAC systems, and cistern repair in the front patio. The project total was \$705,000, with \$230,000 of that coming from the National Fund for Sacred Places grant.

Because much of the work on the Sanctuary was shared with the Annex (primarily the Mechanical and HVAC work) approximately \$325,000 of the building fund was used. Included in that last amount is \$65,000 which was spent to upgrade the AV in the Sanctuary.

The Session also approved combining the Building and Parking funds into one, and any unused NFSP funds will be credited to the Building/Parking Fund. The funds have been invested and any gains will be credited toward the Building/Parking Fund. CDC will receive their full allocation of 12.5%. Session agreed to cap the Adelante Grant at \$75,000 with any excess of the original allocation of 12.5% being given to M&SJ to be dispersed over the next several years.

The GHBF Campaign Committee was led by Plato Karayanis and Diane Buchanan, co-chairs  
Members: Dan Crane, Rick Andrew, Jay and Donna Ralph, Bill Eklund, Anne Maglisceau and Margaret Lyerly.

Ex-officio, Pastor Harry Eberts and Pledge Clerk, Judi Haines  
Consultant: Sanford Coon

The committee will be officially excused June 1, 2021.

Respectfully submitted,  
Plato Karayanis, Chair

***Romans 13:8 – Let no debt remain outstanding, except the continuing debt to love one another, for whoever loves others has fulfilled the law.***

## Finance Committee

Finance Committee Members for all of 2020 were: Gale Wright (Treasurer), Bill Eklund, Judi Haines (who was also Pledge Clerk), Dick Lindahl, Shellie Folmer, and Dennis Sanderson (Chair).

Our committee met regularly by Zoom during 2020 and often during the budgeting cycle. We provided financial results and commentary to Session at each meeting with emphasis at quarterly intervals and did numerous projections of income and expense to help guide Session through the economic upheaval of the pandemic. Fortunately, Gale Wright and Shellie Folmer successfully shepherded our application for a PPP loan and its forgiveness. We also assisted Stewardship a bit during its annual campaign this year co-led by Diane Buchanan and Rick Andrew.

## Investment Committee

The Investment Committee members include Dennis Sanderson (Chair), Gale Wright (Treasurer), Bill Eklund (President), and Shellie Folmer.

The investment portfolio held at Fidelity began 2020 with a \$1,453,000 balance and ended with one of \$1,477,000. In terms of investment returns the gain was \$74,000 after considering a net \$50,000 transferred from Fidelity to our local bank account. The year-end asset classes held are shown below for 2019 and 2020, with a higher percentage for debt for 2020 and a lower percentage for equity in 2020.

2019	Asset Class	2020
37%	U.S. Equity	28%
6%	Foreign Equity	6%
25%	Debt	33%
31%	Short Term*	32%
1%	Other	1%

\*money markets and CD’s with less than 1 year to maturity

During January and February your committee carried out its plan of reducing equity exposure and adding to debt, while also raising some cash to help pay for Sacred Places projects which were wrapping up. The results were equities and debt in rough equality and transferring \$150,000 to our local bank during March. With additional operating funds received during the year, we were able to return \$100,000 to our General Investment Account, for a net withdrawal of \$50,000.

The balances at year-end 2020 in the 4 accounts at Fidelity were:

\$927,264	General Investment Account
78,635	Building Reserve Investment Account
56,775	Buttrey CDC Endowment Investment Account
414,245	Great Heritage Bold Future Campaign Investment Account

The first half of 2020 was characterized by great volatility in both the equity and debt markets, while the second half was dominated by the continued advance in equities.

The S&P 500 stock index began the year at 3230.78, peaked at 3373.23 in late February, plunged to a low of 2237.40 in late March, hit 3100.29 on June 30, and finished the year at 3756.07. That was a drop of 34% peak to trough and then an advance of 68% to the year-end.

These were astonishing results within one calendar year, which featured record unemployment, tremendous economic dislocation, long-lived social unrest, and deep-seated political division. For those still reading, the S&P 600 rose 16% for the year, but excluding the top 24 corporations, this same index would have been down for the year.

The question is, will this narrow advance broaden out, or will we experience a significant correction?

Meanwhile the 5-year Treasury Bond yielded 1.57% December 31, 2019, in a flight to safety dropped to a low of 0.29% May 7, and ended the year at .36%. And money funds began the year at 1.25% and by June 30 was at 0, where it remains. Extraordinary monetary policy, fiscal policy, and quantitative easing measures greatly facilitated the above results and the level of national debt skyrocketed.

The question here is whether the economic recovery predicted for 2021 will justify the above policies and whether the rollout of vaccine will improve enough to facilitate significant economic growth in 2021.

With all the above to consider, the committee will likely continue its emphasis on preservation of capital but is open to increasing equity exposure when the opportunity presents itself, i.e., a meaningful correction in prices. We will also be thoroughly evaluating existing investments as well as possible replacements, particularly those with socially responsible and sustainable tenants such as our largest bond fund, New Covenant Income Fund.

# Finance Commentary

## 2020 Actual

The financial results for 2020 were much better than budgeted, largely due to caution on all spending and receiving a \$188,800 PPP CARES Act loan for COVID-19 relief, which was forgiven (no repayment necessary). As a result, we actually posted a profit of \$43,500 rather than the budgeted \$95,900 loss. This allowed us to add to the general reserve fund rather than pulling from it as in past years. Investments gained \$74,000, as well, so that general reserves ended with an \$805,500 balance.

Because of the adverse effects of COVID-19, revenues only reached \$1,303,000 vs. \$1,528,000 budgeted. Because of closings and a reduced attendance allowed on re-openings, CDC revenue was affected more than FPC. Pledge revenue of \$466,000 was \$6,000 higher than budgeted. Largely because the PPP loan forgiveness was treated as a reduction of expense, total expenses reached only \$1,260,000 vs. the budget of \$1,624,000. Also, expense savings came from postponement of hiring the Associate Pastor (\$73,600), and most areas of facilities spending were under budgeted amounts (\$60,000). We were able to keep all personnel employed at their full hours, pay, and benefits throughout the year due to receipt of the PPP loan.

## 2021 Budget

The 2021 Budget assumes that church will not be held in the sanctuary until July, as well as CDC not reaching full strength until then either. Thus, once again our revenues will be depressed, but expenses of \$1,537,000 are budgeted to increase back to 2019 levels. Expenses, therefore, are expected to be \$88,000 higher than 2020 actual, after factoring out the effect of the PPP loan. With revenues budgeted for \$1,334,000 to break even will require pulling \$153,000 from general reserves.

Increases in 2021 expenses are expected to be \$40,000 in pastoral, largely due to hiring a half time pastor by July 1, and \$41,000 in Admin, Office, Tech and Pre-K meals, due to our office being fully open July 1, Pre-K meals for 2 classes for the full year, and the chapel requiring additional audio equipment to comply with regulations on frequencies. Also, facilities supporting normal church activities by July 1 and repairs returning to past levels is expected to result in \$34,000 higher spending than in 2020. Music, worship, and art spending is budgeted to post a \$15,000 increase, primarily due to TGIF returning to paying musicians. An area of savings is Activities/Committees where a \$21,600 savings results largely from the final Adelante gift being given in 2020.

## Capital Expenditures

Sacred Places projects were completed early in the year and paid for as well. The total amount paid in 2020 was \$272,000. A Steinway piano refurbishing was also completed with a cost of \$24,000 in 2020, paid for through a gift. Therefore, total capital expenditures totaled \$296,000, \$21,000 more than budgeted. The Sacred Places grant was received in two payments of \$115,000 each. Obviously, this paid for most of the capital projects completed in 2020.

The budget for 2021 is \$40,000, after two years of much larger amounts which paid for Great Heritage Bold Future and Sacred Places projects. As with 2019's report, the church is grateful for the work put in by Tom Tindell and Bill Adrian in leading this work.

## Balance Sheet

The balance sheet is strong and liquid. The receipt of \$188,800 from the PPP loan forgiveness, the \$230,000 from the National Fund Grant for Sacred Places, together with a net \$50,000 transferred from investments enabled current assets to grow by \$124,000 to \$531,000. Investments grew by \$24,000 in spite of the above transfer as a result of values increasing \$74,000. As already mentioned, General Reserves rose to \$805,500, an increase of \$148,000. Total Funds are now \$1,885,000, an increase of \$118,400 from 2019. The capital campaign funds were closed out, a decrease of \$679,000 from December 31, 2019, with the money moved to facilities (\$498,000), CDC scholarships (\$120,600), and Mission (\$44,600).

## Financial Review of 2019

The Financial Review Committee was once again chaired by Jim Martin and included Janis Gonzales, Ed Maglisceau, and Jim Winter. Their commitment is appreciated by the Finance Committee. The review was conducted in February 2020, and we received the review results in April. No material issues were identified, although suggestions were made which helped us improve our practices.

**First Presbyterian Church of Santa Fe**  
**Statement of Financial Position**  
**As of December 31, 2020**

	2020	2019	\$ Change
<b>ASSETS</b>			
Current Assets			
Cash and Cash Equivalents	\$ 496,536	\$ 363,513	\$ 133,023
Accounts receivable	30,188	38,455	(8,267)
Prepaid Expenses	4,796	5,333	(537)
Total Current Assets	<u>531,520</u>	<u>407,301</u>	<u>124,219</u>
Fixed Assets			
Furniture and Fixtures, Equipment	195,208	171,164	24,044
Organ	1,075,930	1,075,930	-
Building and Land Improvements	8,091,228	7,830,052	261,176
Less Reserve for Depreciation	<u>(2,820,088)</u>	<u>(2,551,083)</u>	<u>(269,005)</u>
Total Net Fixed Assets	6,542,278	6,526,063	16,215
Investments	<u>1,476,919</u>	<u>1,453,044</u>	<u>23,875</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 8,550,717</u></b>	<b><u>\$ 8,386,408</u></b>	<b><u>\$ 164,309</u></b>
<b>LIABILITIES &amp; NET ASSETS</b>			
Current Liabilities			
Revenue Received in Advance	\$ 105,843	\$ 73,143	32,700
Donations Payable	5,507	6,906	(1,399)
Other Payables	<u>2,474</u>	<u>4,111</u>	<u>(1,637)</u>
Total Current Liabilities	<u>113,824</u>	<u>84,160</u>	<u>29,664</u>
Net Assets			
Fund Balances*			
General Reserve (Unrestricted)	805,550	657,693	147,857
Facilities/Physical Plant	506,992	3,916	503,076
Mission and Social Justice	127,969	84,200	43,769
Child Development Center	187,419	107,884	79,535
Music & Worship	104,739	131,580	(26,841)
Education (Children, Youth & Adult)	26,658	26,482	176
Congregational Care	14,783	13,219	1,564
Other Funds	111,304	62,818	48,486
Capital Campaigns	<u>-</u>	<u>679,192</u>	<u>(679,192)</u>
Total Fund Balances	1,885,414	1,766,984	118,430
Fixed Assets Investment	6,542,278	6,526,063	16,215
Operating Fund/Prev. Years Bal	<u>9,201</u>	<u>9,201</u>	<u>-</u>
Total Net Assets	<u>8,436,893</u>	<u>8,302,248</u>	<u>134,645</u>
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<b><u>\$ 8,550,717</u></b>	<b><u>\$ 8,386,408</u></b>	<b><u>\$ 164,309</u></b>
*Fund balances consist of the following:			
Session designated funds	964,868	789,807	175,061
Donor restricted funds	920,546	977,177	(56,631)

**First Presbyterian Church of Santa Fe**  
**Statement of Activity**  
**January 1 - December 31, 2020**

	Unrestricted			Retricted	TOTAL
	FPC	CDC	Subtotal	Funds	
<b>Revenue</b>					
FPC Revenue					
Pledges	465,971	-	465,971	-	465,971
Other Contributions	118,421	-	118,421	-	118,421
Capital Campaign Donations	-	-	-	59,676	59,676
Sacred Places Donations & Grant	-	-	-	254,235	254,235
Other Restricted Donations	-	-	-	85,374	85,374
PC(USA) Special Offerings	13,765	-	13,765	-	13,765
Space Usage	6,273	-	6,273	-	6,273
Other FPC Income	1,627	-	1,627	34,616	36,243
Investment Gain (Loss)	262	-	262	73,875	74,137
Release from Restriction	90,575	-	90,575	(90,575)	-
<b>Total FPC Revenue</b>	<b>696,894</b>	<b>-</b>	<b>696,894</b>	<b>417,201</b>	<b>1,114,095</b>
CDC Revenue					
CDC Tuition	-	302,435	302,435	-	302,435
PreK Grant	-	198,011	198,011	-	198,011
CDC Scholarships Releases	-	14,855	14,855	(14,855)	-
CDC Donations & Releases	-	90,995	90,995	(31,379)	59,616
<b>Total CDC Revenue</b>	<b>-</b>	<b>606,296</b>	<b>606,296</b>	<b>(46,234)</b>	<b>560,062</b>
<b>Total Revenue</b>	<b>696,894</b>	<b>606,296</b>	<b>1,303,190</b>	<b>370,967</b>	<b>1,674,157</b>
<b>Expense</b>					
Pastoral Expenses	147,208	-	147,208	-	147,208
Staff Expenses	266,290	707,759	974,049	-	974,049
Admin/Offc/Tech/PreK Meals	48,228	34,561	82,789	-	82,789
Building & Grounds Expense	60,927	43,933	104,860	-	104,860
Worship, Music & Art Expense	18,991	-	18,991	-	18,991
PC(USA) Offerings, Mission , Per Cap	35,210	-	35,210	-	35,210
Activities / Committees	85,358	-	85,358	-	85,358
PPP Reimbursement for Salaries/Wag	(65,400)	(123,400)	(188,800)	-	(188,800)
Support for CDC	56,557	(56,557)	-	-	-
<b>Total Expense</b>	<b>653,369</b>	<b>606,296</b>	<b>1,259,665</b>	<b>-</b>	<b>1,259,665</b>
Net before Genl Reserves release	43,525	-	43,525	370,967	414,492
General Reserve release	(43,525)	-	(43,525)	43,525	-
<b>Net after Genl Reserves release</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>414,492</b>	<b>414,492</b>
<b>Capital Expenditures</b>					
Releases from building funds	272,019	-	272,019	(272,019)	272,019
Releases for piano rebuild	24,044	-	24,044	(24,044)	24,044
<b>Total Revenue</b>	<b>296,063</b>	<b>-</b>	<b>296,063</b>	<b>(296,063)</b>	<b>296,063</b>
<b>Capital Expenditures (not included in above)</b>					
Expenditures for building	272,019	-	272,019	-	544,038
Expenditures for piano rebuild	24,044	-	24,044	-	48,088
<b>Total Added to Capital Assets</b>	<b>296,063</b>	<b>-</b>	<b>296,063</b>	<b>-</b>	<b>592,126</b>
<b>Net Capital Releases and Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(296,063)</b>	<b>(296,063)</b>
<b>Net Operating &amp; Capital Expenditures</b>				<b>118,429</b>	<b>118,429</b>



**First Presbyterian Church of Santa Fe**  
**Fund Activity**  
**January 1 - December 31, 2020**

Fund Categories	Balance as of 31-Dec-19	Receipts	Investmt Gain(Loss)	Disburse- ments	Capital Campaign Transfers*	Balance as of 31-Dec-20	\$ Change
General Reserves	657,693	43,525	49,970		54,362	805,550	147,857
Facilities	3,916	10,406		(5,103)	497,773	506,992	503,076
Mission Funds	84,200	21,849		(22,646)	44,566	127,969	43,769
CDC (Preschool)	107,884	4,708	496	(46,234)	120,565	187,419	79,535
Music, Art, Worship	131,580	31,129		(57,971)		104,739	(26,841)
Christian Ed	26,482	1,195		(1,019)		26,658	176
Congregational Care	13,219	2,500		(937)		14,783	1,564
Other Funds	62,818	52,610		(4,123)		111,304	48,486
Capital Campaigns*	<u>679,192</u>	<u>332,913</u>	<u>-</u>	<u>(77,181)</u>	<u>(934,923)</u>	<u>-</u>	<u>(679,192)</u>
<b>Total Fund Balances</b>	<u>1,766,984</u>	<u>500,835</u>	<u>50,466</u>	<u>(215,214)</u>	<u>(217,657)</u>	<u>1,885,414</u>	<u>118,430</u>

\*On December 31, 2020, money remaining in the capital campaign funds were distributed to other funds as appropriate. Future collections of amounts pledged will be distributed at the close of the campaign.

Donor Restricted (DR) and Session Designated (SD) Funds in Each Category (fund descriptions are on website)

Facilities / Physical Plant

- 32100 · Building Reserve Fund (DR)
- 32200 · Building Maintenance Fund (DR)
- 32500 · Columbarium Fund (DR)

Music, Art and Worship continued

- 35700 · Music Director Cont Ed (SD)
- 35800 · L Raney Fund (DR)
- 35900 · Back Pew Gallery Fund (DR)

Mission and Social Justice

- 33100 · General Mission Fund (DR)
- 33150 · GHBF Mission Fund (DR)
- 33200 · Creation Care Fund (DR)
- 33300 · Roof Top Garden Fund (DR)
- 33400 · People in Mission Fund (DR)
- 33600 · Benevolence Fund (DR)
- 33630 · Tsosie Fundraiser (DR)
- 33650 · Jameson Benevolent Ministry (SD)
- 33700 · Emergency Offerings Fund (DR)

Christian Ed Funds

- 36200 · Children's Program (DR)
- 36300 · Youth Program (DR)
- 36500 · Adult Education Fund (DR)

Congregational Care

- 37100 · Congreg Emergency Assist (DR)
- 37200 · Second Family (DR)
- 37400 · Deacons Fund (DR)
- 37500 · Prayer Shawl Fund (DR)

Child Development Center

- 34100 · CDC Support & Spec Proj (DR)
- 34150 · CDC General Fund (SD)
- 34200 · CDC Scholarship Fund (DR)
- 34250 · CDC Scholarship Fund 2021 (DR)
- 34400 · Buttrey CDC Fund (DR)

Other Funds

- 38100 · Ministry Support (DR)
- 38150 · Pastor Sabbatical Fund (DR)
- 38200 · Pastor Housing (SD)
- 38250 · Pastor Continuing Ed Fund (DR)
- 38300 · FPC Memorial Gift Fund (SD)
- 38600 · Technology Fund (DR)
- 38700 · Presbyterian Women (DR)
- 38800 · EarthKeepers 360 (DR)

Music, Art and Worship

- 35100 · Genl Music Fund (DR)
- 35160 · L Babcock Music Fund
- 35200 · Organ Maint Fund (DR)
- 35300 · Chancel Choir Fund (DR)
- 35400 · Chancel Bells Fund (DR)
- 35500 · Piano Practice Donations (DR)
- 35600 · Recital / Concert Fund (DR)

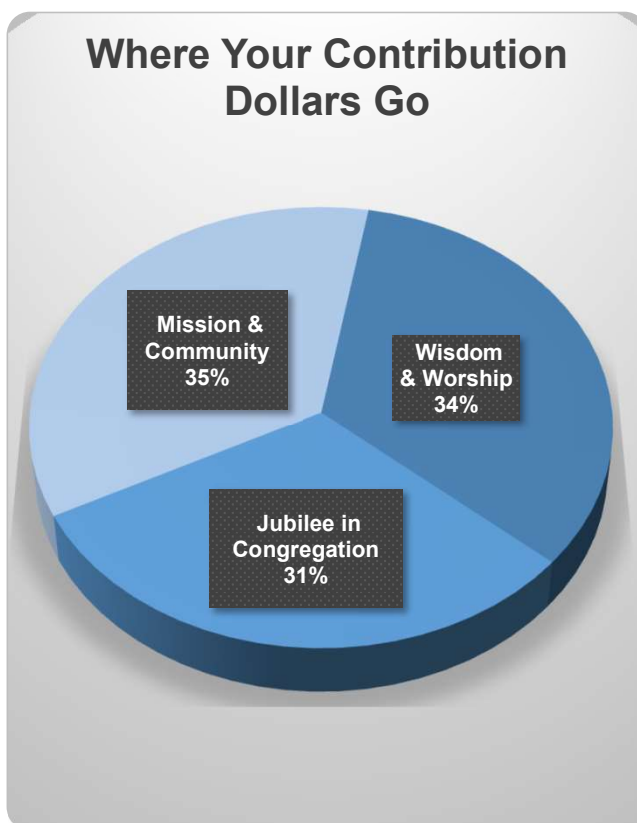
Capital Campaigns

- 38510 · Capital Campaign - General (DR)
- 38580 · Sacred Places (DR)

Details available from Treasurer upon request.

**First Presbyterian Church of Santa Fe**  
**2021 Budget**  
**January-December 2021**

<b>REVENUE</b>	
FPC	
Pledges	475,000
Other Contributions	113,100
Special PC(USA) Offerings	9,000
Space Rentals	8,500
Miscellaneous	1,600
Addl Releases from Funds	94,600
<b>Total FPC</b>	<b>701,800</b>
CDC	
CDC Tuition	370,300
PreK Grant	266,000
Scholarship Releases	15,800
Other CDC Revenue & Releases	30,000
<b>Total CDC</b>	<b>682,100</b>
<b>TOTAL INCOME</b>	<b>1,383,900</b>
EXPENSE by Purpose	
Wisdom & Worship	286,620
Jubilee in Congregation	266,382
Mission & Community	302,098
CDC Mission	682,100
<b>TOTAL EXPENSE</b>	<b>1,537,200</b>
NET before release from Genl Reserve	(153,300)
Release of general reserves (1)	153,300
<b>NET</b>	<b>-</b>



EXPENSE BREAKDOWN by Account & Purpose	Wisdom & Worship	Jubilee in Congregation	Mission & Community(2)	CDC Mission(3)	Total
Pastoral Expenses	65,560	65,550	56,190	-	187,300
Staff Expenses	133,990	96,182	26,528	702,400	959,100
Admin, Office, & Tech / PreK Meals	12,340	41,425	3,635	66,400	123,800
Building & Grounds (3)	41,680	46,475	4,645	45,600	138,400
Worship & Music	16,600	-	17,300	-	33,900
PC(USA) Mission & Per Capita	5,950	5,950	10,000	-	21,900
PC(USA) Special Offerings	-	-	9,000	-	9,000
Activities/Committees	10,500	10,800	42,500	-	63,800
Support for CDC (3)	-	-	132,300	(132,300)	-
<b>TOTAL EXPENSE (4)</b>	<b>286,620</b>	<b>266,382</b>	<b>302,098</b>	<b>682,100</b>	<b>1,537,200</b>

- (1) In 2020, we were able to return \$43K to the General Reserves. This pulls that plus another \$110K.
- (2) Expenses in the Mission column relate to serving the community, which includes cash donations of \$40K for Mission and Social Justice plus donations of space to CDC, costs of TGIF, and costs of outside groups using our facilities.
- (3) CDC direct expenses include CDC salaries and other staff costs, supplies, liability insurance for preschool, and cleaning services. These direct costs are usually funded by tuition fees, scholarship funds and state aid for low income children, and special donations to CDC. Indirect expenses, including building and some administration expenses, are funded by the general revenue, e.g., pledges and other contributions, and are included in the Mission and Outreach column. In addition, because of the pandemic, CDC required an additional \$19K in 2020 and \$97K in 2021.
- (4) Capital expenditures of \$40,000 for building renovations and any other capital projects are not included in the above. See the Annual Comparisons page.

**First Presbyterian Church of Santa Fe**

**Annual Comparisons**

**2019-2021**

	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>REVENUE</b>				
<b>FPC</b>				
Pledges	459,949	460,000	465,972	475,000
Other Contributions	167,904	130,100	118,421	113,100
Special PC(USA) Offerings	13,698	15,000	13,765	9,000
Space Rentals	22,203	19,100	6,273	8,500
Miscellaneous	6,645	4,700	1,889	1,600
Release from Purpose Restriction	<u>151,720</u>	<u>157,600</u>	<u>90,575</u>	<u>94,600</u>
<b>Total FPC</b>	<b>822,119</b>	<b>786,500</b>	<b>696,894</b>	<b>701,800</b>
<b>CDC</b>				
CDC Tuition	603,568	586,000	302,435	370,300
PreK Grant	68,624	126,000	198,011	266,000
Scholarship Releases	26,466	25,000	14,855	15,800
Other CDC Revenue			56,916	25,000
Releases (Returns) of CDC Funds	<u>17,664</u>	<u>5,000</u>	<u>34,079</u>	<u>5,000</u>
<b>Total CDC</b>	<b>716,322</b>	<b>742,000</b>	<b>606,296</b>	<b>682,100</b>
<b>TOTAL REVENUE</b>	<b>1,538,441</b>	<b>1,528,500</b>	<b>1,303,189</b>	<b>1,383,900</b>
<b>EXPENSE by Purpose</b>				
Wisdom & Worship	293,573	323,400	224,962	286,620
Jubilee in Congregation	262,134	287,900	225,725	266,382
Mission & Community	275,719	271,100	202,682	302,098
CDC Mission (1)	<u>716,323</u>	<u>742,000</u>	<u>606,296</u>	<u>682,100</u>
<b>TOTAL EXPENSE</b>	<b>1,547,749</b>	<b>1,624,400</b>	<b>1,259,665</b>	<b>1,537,200</b>
<b>NET before release of general reserves</b>				
	(9,308)	(95,900)	43,525	(153,300)
Release of general reserves (2)	<u>9,308</u>	<u>95,900</u>	<u>(43,525)</u>	<u>153,300</u>
<b>NET after release of general reserves</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENSE by Account</b>				
Pastoral Expenses	161,401	221,100	147,208	187,300
Staff Expenses	978,086	969,200	974,049	959,100
Admin, Office, & Tech / PreK Meals	85,998	98,900	82,789	123,800
Building & Grounds	170,988	169,500	104,859	138,400
Worship, Music & Art	27,603	36,000	18,991	33,900
PC(USA) Mission, Per Capita, Spec Offerings	35,118	37,300	35,210	30,900
Activities/Committees	88,555	92,400	85,358	63,800
PPP Reimbursement for Salaries/Wages (3)	<u>-</u>	<u>-</u>	<u>(188,800)</u>	<u>-</u>
<b>TOTAL EXPENSE</b>	<b>1,547,749</b>	<b>1,624,400</b>	<b>1,259,665</b>	<b>1,537,200</b>
<b>NET (without withdrawal from Reserves)</b>	<b>(9,308)</b>	<b>(95,900)</b>	<b>43,525</b>	<b>(153,300)</b>
Capital Expenses covered by fund releases (not in above) (4)	736,124	275,000	296,063	40,000

(1) CDC expenses are reduced by the amount of support received by FPC, usually for building and some administration support. In addition, because of the pandemic, CDC required an additional \$19K in 2020 and \$97K in 2021.

(2) In 2020, we were able to return \$43,525 to our general reserves. Unfortunately, because of the pandemic, we expect to need to pull \$153,800 from our general reserves, which represents 19% of the total balance as of December 31, 2020.

(3) In May 2020, we received \$188,800 as part of the Paycheck Protection Program of the CARES Act in the form of a loan from the SBA. Since we used the full sum for salaries, we were eligible and received full forgiveness of the loan in December.

(4) The capital expenditures for 2019 and 2020 were for projects mostly covered by the Sacred Places campaign. Other expenditures were for building projects coming from the GHBF capital campaign fund and a piano rebuild funded by a separate donation. In 2021 a few projects are continuing, funded by the GHBF fund.

# 2020 and 2021 Mission & Community Expenses

The congregation of First Presbyterian Church contributes to mission activities both directly and indirectly in many different ways. Below is a summary of distributions to mission by our congregation projected for 2020 and budgeted distributions in 2021.

## Direct Distributions to Mission

Direct financial distributions to mission come from pledges and general contributions and also from donor-restricted donations to specific missions. Following is the summary of all these financial distributions:

<u>Donations</u>	<u>2020 Actual</u>	<u>2021 Budget</u>
MSJ Committee distributions	\$30K	\$30K
GHBF contribution to Adelante (final payment in 2020)	25K	0K
Other GHBF donations to mission	5K	10K
Other mission activities (2020 incl congregant donations)	12K	2K
PC(USA) special offerings (direct donations by members)	14K	9K
PC(USA) mission donation to Presbytery	10K	10K
CDC scholarship support to low-income families	<u>15K</u>	<u>16K</u>
<b>Total Direct Distributions to Mission</b>	<b>\$111K</b>	<b>\$77K</b>

## Support for CDC Mission

In addition to direct financial support for mission as listed above, FPC also makes its space and staff available to its most important mission—its preschool, the Child Development Center (CDC). This support during 2020 has been critical to its survival. Due to restrictions during the pandemic, the school was closed for a period and is currently partially closed. Funding from the CARES Act and other sources aided the preschool and required only \$19K support from the church for 2020. However, it is anticipated that there may not be similar support for the preschool in 2021. Therefore, the church will need to pull perhaps as much as \$122K from its general reserves in order to support the preschool. Once the preschool is fully operational again, it is expected to fully resume covering most of its costs with its tuition.

Our facility is a five-star preschool that serves middle- and low-income children for a rate lower than other high-quality preschools. FPC’s commitment to its education mission dates back to its beginning in 1867, and the congregation is extremely proud of its current efforts through its preschool. Although in normal times most of the costs of the preschool are covered by tuition, the congregation makes the space and some staff members available to the preschool (at no cost) as a part of its commitment to this mission. Further, in August 2019 CDC received funding for one of its five preschool class, and then

in August 2020 CDC received a grant for a second preschool class. These grants fund some of the overhead formerly funded by FPC. These grants have continued full payments during the pandemic. Following is the support to CDC projected for 2020 and 2021:

<u>CDC Support Categories</u>	<u>2020 Actual</u>	<u>2021 Budget</u>
Bookkeeping and IT services	\$9K	\$8K
Preschool portion of building expenses		
Facilities management, labor, repairs, supplies (CDC pays its own custodial service and supplies)	20K	18K
Utilities	9K	9K
Additional support due to pandemic class restrictions	<u>19K</u>	<u>97K</u>
	\$57K	\$132K
Total Distributions to CDC Mission		

**Other Community and Mission Support**

Our pastoral staff is very active in mission activities. Pastor Harry spends approximately one-third of his time in such activities, and he serves as Vice President of Interfaith Leadership Alliance (ILA), Co-Founder and Co-President of New Mexicans to Prevent Gun Violence, Faith Network for Immigrant Justice, Board member for many years of the Pastoral Counseling Center, Member of Presbytery’s Education Networking committee for past six years, and numerous involvements in other organizations. Each of these roles has led to various tangents and forays into the community. Pastor Harry is asked to speak at community events and rallies, give presentations on gun violence to organizations, on environmental issues with other faith leaders, attends and participates in Roundhouse committee hearings during the sessions, and the list goes on. He takes seriously the precept that Presbyterians are called to be in the midst of a society and its issues, and our church supports him in this effort.

In 2021, FPC is expecting to hire an Associate Pastor. This position is expected to be a half-time position in July, and it is hoped that this position will become full-time in 2022. At this writing, FPC is discerning the exact duties for this position. This budget assumes a similar pattern for the Associate Pastor as for the Pastor, although this could change as we evaluate our needs.

In addition, during normal times, we make our church available to numerous nonprofits and to out-of-town groups in Santa Fe for mission work. In the last six years, over 150 organizations have used our facilities. In addition, we conduct regular concerts on Friday nights open to the entire community. During the pandemic we have had to suspend most in-person activities for most of the year. TGIF concerts continued as a video recording, free to the community. Mission efforts by volunteers continued from their homes, and thus no building expenses are included in 2020 and lower than normal in 2021.

The costs for these contributions include:

<u>Other Indirect Support Categories</u>	<u>2020 Actual</u>	<u>2021 Budget</u>
Pastoral expense	\$37K	\$56
Admin, music, other staff expense	18K	27K
Office, admin, tech expense	0	4K
Building expense	<u>0</u>	<u>5K</u>
Total Indirect Contributions to Other Missions & Community	\$55K	\$92K

### **Unquantified Contributions to Mission**

In addition to direct and indirect financial support, members of the congregation support mission activities by giving food and other donations and by volunteering to do such things as feed the homeless and collect goods for relief for those suffering from the pandemic.

# Terms of Call

**Effective January 1, 2021**

**The Rev. Dr. Harry William Eberts III**

Effective Salary	\$91,000	Includes \$40,000 toward housing
Medical, Pension, Death & Disability	34,120	Of which \$10,000 is Pension
SECA Allowance	7,000	
Vouchered Expenses		
• Continuing Education	\$2,000	
• Professional Expense	\$2,200	
• Pastor Car & Travel Expense	\$2,600	
• Pastor Discretionary Expense	\$2,000	
<b>Total Pastor Compensation &amp; Expense</b>	<b>\$140,920</b>	
2020 Budgeted Expense	\$140,920	

The Session recommends the terms of call, as presented here be approved by the Congregation, noting that Harry has once more declined a raise, asking that the Parish Associate budget be increased, which has been done.

# Minutes of Annual Meeting of the Congregation and Corporation

January 26, 2020

Moderator, the Rev. Dr. Harry Eberts, called the meeting to order at 12:15 p.m. Clerk of Session, Judi Haines, declared a quorum present. Harry delivered the Constituting Prayer.

The clerk read the names of those we lost during 2019 as the Service of Memorial.

## Members of the Congregation

- Barbara (Bobby) Plauth March 25, 2019
- William Amorous April 20, 2019
- Charlie Stringfellow November 15, 2019
- Jim Finney December 29, 2019
- Freda Elliott January 2, 2020

## Former Members of the Congregation and Friends

- Bess Brooks (Mother of Susan Mercer) September 28, 2019
- Robert Buchser (Husband of Lupe Buchser) December 26, 2019
- Dennis Hazlett November 9, 2019

The minutes of the Annual Congregational and Corporate meeting of January 27, 2019 were presented in the annual report.

The Clerk's report regarding membership was presented in the annual report. Active members at the beginning of 2019 were 327. Active Member additions of 27, Deaths 4, Removed from Roll 3 resulted in:

- 347 Active Members at the end of 2019.
- 4 Affiliates, 12 Clergy and 26 Baptized

The Moderator introduced Richard Lindahl, chair of the 2019/20 Nominating Committee who presented the slate for the election of officers to serve in 2020. Members of the Nominating Committee included Bruce Black, Gary Murphy, Alice Tinkle, and John Ruybalid.

## Nominated for the Session:

- Shellie Follmer – nominated for a three year term (Class of 2022)
- Roger Said – nominated for a three year term (Class of 2022)
- Mary Ann Amos – nominated for a three year term (Class of 2022)
- Jordan Smith – nominated for a three year term (Class of 2022)
- Gale Wright – nominated for a two year term (Class of 2021)
- Richard Lindahl – nominated for a two year term (Class of 2021)
- Drew Hill – nominated for a one year term (Class of 2020)

There were no nominations from the floor. A Motion was made and seconded to close the nominations and the vote called. **The Motion Passed**



### **Nominated for the Board of Deacons:**

- MelindaJoy Pattison – nominated for a three year term (Class of 2022)
- Noel Correia – nominated for a three year term (Class of 2022)
- Heather Weir – nominated for a three year term (Class of 2022)
- M’Lea Walsh – nominated for a three year term (Class of 2022)
- Karin Lerew – nominated for a three year term (Class of 2022)
- Adrienne Ewing-Meyer – nominated for a three year term (Class of 2022)
- Leslie Miller – nominated for a two year term (Class of 2021)
- Ken Miller – nominated for a two year term (Class of 2021)
- Ria Spier – nominated for a two year term (Class of 2021)
- Debbie Kim – nominated for a two year term (Class of 2021)
- Sharon Eklund – nominated for a one year term (Class of 2020)
- Sadie Hill – nominated for a one year term (Class of 2020)
- Leah Mitchell – nominated for a one year term (Class of 2020)

Bruce Black nominated Blair Anderson from the floor, Class of 2022

There were no other nominations from the floor. A motion was made and seconded to close the nominations and the vote called. **The Motion Passed**

### **Corporate Officers nominated by the Session for 2020:**

Bill Eklund, President

Margaret Lyerly, Vice President

Gale Wright, Treasurer

Judi Haines, Corporate Secretary

There were no nominations from the floor. **Motion Passed**

### **Celebration of 2019 Ministries and Results**

Sharon Kirby and Jen Black reported on the Youth Connection and the new Family Ministry.

Karin Lerew and Anne Maglisceau reported on the Neighborhood Groups/Home Ministry.

Harry Eberts, Drew Hill, Sharon Eklund and Judi Haines spoke about the Mission Study for the purpose of hiring a Designated Associate Pastor. A Motion was made and seconded to approve the Mission Study as presented. The only comment from the congregation was to express pleasure that the position will be focused on our youth. **M/S/P**

Diane Buchanan and Rick Andrew reported on the 2020 Stewardship Campaigns.

Plato Karayanis reported on the GHBF and NFSP Challenge Grant Campaigns.

Dennis Sanderson presented 2019 Financial Results and the 2020 Budget.

Pastor Harry Eberts was excused at this point and Gale Wright, Treasurer presented the Terms of Call as recommended by the Session. The motion (requiring no second) **Passed**.

Old Business: None

New Business: None

A motion was made to adjourn the Congregational Meeting at approximately 1 p.m. **M/S/P**

The Corporation meeting was called to order by Margaret Lyerly, Vice President.

The Corporate officers were presented:

Bill Eklund, President

Margaret Lyerly, Vice President

Gale Wright, Treasurer

Judi Haines, Corporate Secretary

New Business: None

Old Business: None

A motion to adjourn was made at 1:15 p.m. **M/S/P**

Harry Eberts gave the closing Prayer and Benediction

Respectfully submitted,

---

The Rev. Dr. Harry Eberts III, Moderator    Judith Haines, Clerk of Session and Corporate Secretary

Approved by Session: February 19, 2020

# Minutes of Called Congregational Meeting

November 11, 2020, 10:00am, via Zoom

Moderator, the Rev. Dr. Harry Eberts, called the meeting to order at 10:04 a.m. Pastor Harry Eberts opened with a prayer and read Psalm 100.

Judi Haines, Clerk of Session, declared a quorum.

The meeting was called to discuss the proposal to change MIF (Mission Information Form) and the call for an Associate Pastor to half time.

A motion was made for our Associate Pastor search to go from a full-time to half-time position. This is a temporary reduction and was necessitated by the pandemic—not all the jobs could be accomplished virtually—and the uncertainty of our financial situation until we are safe to return to pre-pandemic ministry whereupon it is anticipated the position will become full-time. **M/S/P**

Many thanks to the Associate Pastor Search Committee, moderated by Jane Stringfellow, which has faithfully conducted its work in the midst of these uncertain times. I am excited about the day when we welcome a new Associate Pastor who will work with our youth, neighborhood groups and Second Family, and various committees and ministries, to help lead us into the hopeful and promising future to which God is calling us.

Respectfully submitted,

---

Judith Haines, Clerk of Session

---

Rev. Harry Eberts, Pastor and Moderator

Approved by Session: December 16, 2020